



CANADA  
4-H Saskatchewan

# 4-H VOLUNTEER SCREENING REFERENCE FORM

4-H Saskatchewan | 3830 Thatcher Avenue, Saskatoon, SK. S7R 1A5 | Ph: 306-933-7727 | www.4-h.sk.ca

- The Applicant is applying for a volunteer position with 4-H Saskatchewan. In this role, they will be in a position of authority with youth 4-H members aged 6-21, and in a leadership capacity as a role model, mentor or instructor. Please complete the questions thoroughly and honestly. Your responses will be used for the purpose of determining the applicant's suitability for volunteer position with the Saskatchewan 4-H Council. It is required that you have known the applicant for a minimum of two years, and are not related to them.
- Your responses will held in the confidence by the Saskatchewan 4-H Council. You are welcome to provide additional comments on the back of this page or by attaching an additional page. If you have questions about this form or wish to discuss this reference, please call the Provincial 4-H Office at 306-933-7727 and ask to speak to the Volunteer Screening coordinator.
- You can also access a PDF fillable version of this form on the 4-H Saskatchewan website [www.4-h.sk.ca] under "4-H Resources" > "4-H Documents" > "Volunteer Screening". Please return your reference form directly to the applicant as soon as you complete it.
- **Ensure that you complete all the information and sign the form.** Double check to ensure that the appropriate boxes are checked off and that you have signed and dated the form. Any discrepancy may cause delay for the applicant.

## For References to Complete

### 1. Reference Information (About You):

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

### 2. Relation to the Applicant:

- a) This reference is for (applicant name) \_\_\_\_\_
- b) Time you have known the Applicant (years) : \_\_\_\_\_ Years
- c) Relation to the Applicant: \_\_\_\_\_

### 2. Please rate the applicant on each of the following qualities: Please, use Excellent, Good, Fair, or Poor

- a) \_\_\_\_\_ Honour / Integrity    b) \_\_\_\_\_ Reliability / Accountability    c) \_\_\_\_\_ Cooperation/Teamwork

### 3. Would you feel comfortable having the applicant work in a leadership capacity and position of authority with your son/daughter, or any other child you are responsible for?

- Yes                      If **NO**, please explain: \_\_\_\_\_
- No

### 4. Have you any reason to believe the applicant may be unfit for a volunteer 4-H role?

- Yes                      If **YES**, please explain: \_\_\_\_\_
- No

### 5. Have you any reason to believe the applicant may be abusive (verbally, physically, or sexually) to others, especially youth?

- Yes                      If **YES**, please explain: \_\_\_\_\_
- No

### 6. Would you recommend the applicant as a volunteer with the 4-H program?

- Yes                      If **NO**, please explain: \_\_\_\_\_
- No

**7. Declaration:** By signing below, I declare that I have completed this form and provided a true and honest representation of the applicant. I agree to be contacted by 4-H Saskatchewan if clarification or verification of the information is required.

Signature: \_\_\_\_\_

Date MM/DD/YYYY \_\_\_\_\_

**Sign Here !**