



CANADA
4-H Saskatchewan

Saskatchewan 4-H Council Board Meeting

Saturday, May 11/2024 | 8:30 AM | 4-H Provincial Office

<https://us06web.zoom.us/j/87455359231?pwd=OJPcsggzKGe3RrQ9O1wT5lqlZx9NwN.1>

Chairperson: Jason Frey **Secretary:** Robyn MacNeil

Attendance: Dwayne Summach, Robyn MacNeil, Susan Avramenko, Louise Sroka, Trena Hoffus-Preston, Stacey Hawkins, Austin Olson, Joanne Richmond, Kristin Caldwell (online), Krystal Spray, Alysha Stoppler, Kierra Hawreliuk, Aubrey Eaton (staff)

Regrets: Austin Olson, Joanna Richmond

Minutes

1. Committee Introductions and Roll-Call
2. Call to Order and 4-H Pledge
3. Approval of Agenda with Power to Add
4. Consent Agenda

Call to order at 8:41am
Carried

The following items were circulated with the agenda:

- Minutes – March 24, 2024 (see below)
- Development Report

Motion: *THAT all of the consent agenda items be accepted as circulated.*

Carried

5. Conflict of Interest Declaration

This item has been added to the Agenda to provide directors an opportunity to formally declare any conflicts.

- Stacey, Kristin, Jason and Susan – correspondence letters

6. Unfinished Business

- Krystal will fill out paperwork for signing authority.

7. New Business

- a. **Volunteer Screening List for Approval** (see attached)
- E-mail Shirley with errors board members find.

Motion: To approve volunteer screening list as presented.

Carried

b. 4-H Canada Updates

1. Leadership Summit – verbal update from those who attended.
- Stacey discussed being in Vancouver at the Leadership Summit in April. Aubrey, Melodi, Jason, Stacey, Robyn and Crystal Rainbow attended. She said she enjoyed the sessions, networking portions of the Summit. Meeting other leaders was also a highlight. She recommends other leaders to attend.
 - Aubrey discussed that 4-H Canada has lost \$1 million dollars in funding and in doing so, has less staff and is going forward with a new strategic plan. There will be a 4-H television on Roger's network. There will be 6 episode's, 10 minutes an episode, and will air next spring.

c. Foundation AGM

1. Foundation board has increased the risk level on the RBC investments to medium. Goal is to ensure we have maintained a 6% average return in order to make continued funding to the council at 6% annually. 4-H Council also did not request the annual funding from the Foundation as it was not needed in 2023. S

Motion: to accept the 4-H Canada Update and Foundation AGM reports.

Carried

8. Risk Management

1. Downhill skiing no longer insured. We will have to request high risk coverage for annual regional ski days.
- 4-H Saskatchewan may have to charge a small fee to accommodate the insurance coverage if ski days still go on.

Motion: To move in camera at 10:30am

Carried

2. Incident Reports

Motion: To go Out of Camera at 10:45.

Carried

- form a Grievance and discipline committee in time for the October 2024 board meeting.
- Louise, Stacey, Robyn and Susan will form this committee. First meeting will be in October 2024.

9. 4-H Saskatchewan Update

Management will provide an update on progress against targets set in 2023 Business Plan. There is opportunity to discuss and for questions/answers.

- Emma Panter is the new West Regional Specialist.
- Emma will work out of Regina.
- Aubrey is working with ministry of Ag to get her an office.

Receive for information.

10. Committee Workplans

Finance:

- Stacey gave the report.
- Not much has changed to date.
- Kristin is the representative for the 4-H Sask Foundation.

Chairperson: Stacey Hawkins			
Performance Goal	Activities	Timeline	Person Responsible
Monitor financial performance	Review financial report at quarterly finance committee meetings	January, May, August, October meetings of the committee	Full Finance Committee
Oversee Audit Process	Meet with auditor prior to AGM to review Financial Statements	March	Full Finance Committee
4-H Foundation Relations	Representative from the Finance Committee (Kristen) will attend all Foundation Board Meetings	June, November	Kristen
Monitor financial performance	Review financial report at quarterly finance committee meetings	January, May, August, October meetings of the committee	Full Finance Committee

Governance/Program Policy:

- Trena gave report.
- Added a couple of new goals.
- Kierre will be moving from the Governance/ Program Policy committee to the financial committee.
- The Governance and Program Policy Committee’s have merged.

Chairperson: Trena Hoffus-Prestion			
Performance Goal	Activities	Timeline	Responsible
Continue SARC Training	All new board members	First board meeting after AGM	Aubrey
Survey on impact of 4-H Restructure	Develop for release in 2025	2025	Aubrey/Staff
Survey at 4-H provincial show	Survey attendees at the provincial show to see if it is of value or how we can expand or improve it.	August 2024	Aubrey/Staff
Discover Program Review.	Review the policies of the Discover Program to capture lessons learned and if transition to volunteer management can work.	January 2025	Aubrey/Melodi
Combine terms of ref for Program Policy and Governance committees	Complete merger of program policy and governance committees	January 2025	Aubrey

Selections: Meeting to be held after application deadline

Chairperson:			
Performance Goal	Activities	Timeline	Responsible

11. Committee Reports

The Chairperson of each committee is to provide a **verbal report** to the board on the work of the committee. They are asked to include any highlights of the meeting or areas of significant discussion, the decisions that were made within their authority, and the actionable items that have come from the meeting, including recommendations to the board.

a. Finance.

See: 2023 Q1 Statements

- RBC premium account has \$532,000 surplus of covid years. Finance committee recommends to leave \$100,000 in account.
- Take \$400,000 and split into 4 x \$100,000, put each into a GIC to reinvest to keep “ladder system”.
- Paige Barnes gave finance committee the new rates and her recommendations.

Motion: To accept the Q1 statement report as read.

Carried

Motion: To put 2 x \$100,000 into a 5 year term. \$100,000 into a 3 year term and \$100,000 into a 2 year term.

Carried

A change to the investments motion was passed on an e-vote May 27, 2024.

Motion: *To reduce the purchase of GIC's from the savings account to \$300,000 from \$400,000. The investments would be \$100,000 into a 5-year term. \$100,000 into a 3-year term and \$100,000 into a 2-year term.*

b. Governance/Programs Policy

- Trena gave BOD recommendations to update Givens and Bylaws at the 2025 AGM.
- Dwayne had identified some housekeeping changes that need to be made within the Bylaws.
- The committee approved Dwayne’s recommendations and Aubrey made said changes.
 - o In the Givens, the BOD discussed allowing pocketknives to be allowed at livestock events due to the safety of animals being tied up.
 - o The context of invited guests into other rooms at 4-H events was discussed. Shelby will be involved and Board will discuss again at next meeting.

Motion: To table the 4-H Givens update until next meeting.

Carried

Motion: Motion to accept Bylaws update at the 2025 AGM.

Carried

c. Selections

None

10:21am – 10 minute break

10:47am – Continue meeting

12. Committee Recommendations

Motion: That the resolutions passed at AGM be implemented into 4-H policy.

Carried

SEE: Bylaw and Procedure Changes

- All required changes to Bylaws and Procedures approved at the AGM have been made.

13. Correspondence & Other Business

a. Letters from districts concerning 4-H Restructure

1. Medstead Multiple Club

Motion: Motion to approve merger of Medstead Multiple Club joining District 33 and leave District 38.

Carried

2. District 17 Council

Motion: to continue with the amalgamation of District 17 and 11.

Carried

3. Crown Hill Beef Club

Motion: to continue with amalgamation of District 29 and 33.

Carried

4. Sunset Rangers Multiple Club

Motion: to continue with the amalgamation of District 22 and 23.

Carried

5. District 22

Motion: to continue with amalgamation of District 23 and 22.

Carried

6. Mayfield Beef Club

Motion: to approve the joining of the Mayfield Beef Club with District 5 and leaving District 41, pending approvals from District 5 and District 41.

Carried

7. Minutes District 33 Meeting

- Approvals do not go into effect until September 1st, 2024.

11:30am – Break for lunch.

12:04pm – Continue meeting.

b. Letters from Districts

1. Saskatoon Beef Club
2. Weyburn Sheep and Goat Club

BOD has discussed the letters and has taken the information into consideration.

12:09pm – Motion to go In-Camera

Carried

c. Letters

In Camera

- a. ED Present
- b. ED Excused

2:01pm - Motion: to go out of camera.

Carried

15.Check-In

- BOD is very happy with the way things are going within the Board and Staff. Looking forward to another year.

- Happy with streamlined meetings and financial reports.

16.Next Meeting

- Aubrey will send out a Doodle poll.

17.Adjournment Adjourned the meeting at 2:23pm
