

Congratulations on being your District's Delegate to attend 4-H Saskatchewan's Annual General Meeting, held in conjunction with 4-H's Community Leadership Conference! Whether you are the Leader or Member delegate, or a Visitor, there is much you can do! Here are some guidelines to help you understand what is expected of you at AGM.



District 4-H Council AGM DELEGATE

2025

... Beyond Districts

BOARD OF DIRECTORS

Contribute to 4-H on a Provincial level and run for your one of your region's elected positions. The board is made up of three registered 4-H leaders from each 4-H Region. Board members must attend 3-4 in-person meetings, as well as conference calls. They sit on a number of committees at the provincial level including policies, selections and 4-H projects. Many board positions are two-year terms.

AMBASSADORS

The Ambassador position was introduced in 2018. Each region can have two Leader and seven Member Ambassadors. Ambassadors positions are one-year terms. There are two levels of Ambassador:

Level One—The 4-H Ambassador essentially promotes 4-H at the Club and Community, and can assist with 4-H activities on request.

Level Two—These Ambassadors must have been an Ambassador for at least one year.

Level Two Ambassadors can take a more active role at the Regional and Provincial level, including leading workshops and assisting at Regional and Provincial events and activities.

Visitors at AGM

Districts can also send "Visitors" to AGM. Visitors are registered 4-H members or leaders who have a vested interest in the Annual Meeting and / or Community Leadership Conference. Visitors cannot vote.

Visitors can run for regional positions, and speak in the AGM business meeting at the discretion of the Chairperson. Visitors have a different fee to attend AGM that is often paid for by the District.

What is AGM?

"AGM" is our nickname for 4-H Saskatchewan's **Annual General Meeting**, held in conjunction with the Community Leadership Conference every Spring in Saskatoon.

AGM is a business meeting where 4-H members and leaders from across the province meet and discuss 4-H policies, projects, training and more. The meeting is run by our Board of Directors with the assistance of the 4-H staff team.

4-H members and leaders take part in delegate voting, round table discussions, and member or leader-specific activities.

The AGM business meeting is approximately one day long, though delegates will also enjoy another day of speakers, presentations and workshops at the Community Leadership Conference.

AGM is an excellent experience for anyone who attends. Be prepared to put your parliamentary procedure skills to the test... and make a few new friends too!

Delegate Details

Member voting delegates must be 13 and older to attend AGM.

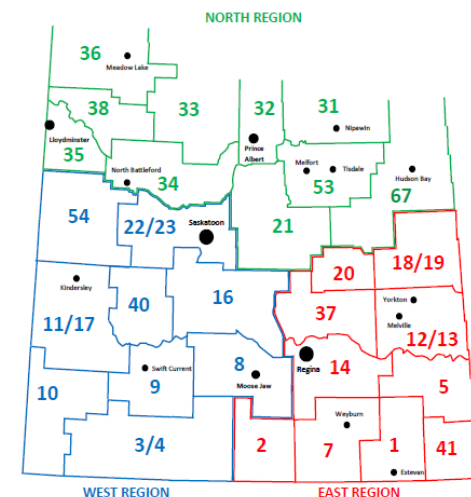
Adult voting delegates must be registered 4-H Leaders.

District Decisions

Each 4-H District is responsible for sending one registered 4-H member, and one registered 4-H leader to the AGM. These are the District's **voting delegates**. They are responsible for:

- Voting on or speaking to any important resolutions on behalf of the district.
- Giving reports from the District at the Regional 4-H Meeting.
- Reporting resolution results and AGM happenings at the next District Meeting

The 4-H Districts



Duties at the AGM

There are several duties expected of District Delegates at the AGM. Please review the following important tasks you must complete as your district's representative. *Items marked * do not apply to all.*

1) VOTING

The Details: As the District Delegate, you have to vote on resolutions on behalf of your District. Resolutions are basically big, detailed motions. At the Spring District meeting, your District will review the resolutions and decide how you are to vote.

To Do:

- Listen well at Spring District meetings and record how you are to vote.
- At AGM, vote on behalf of your District, using the direction they have provided for you (ex. "Yes" to Resolution #1.)
- You should know the following about each resolution:
 - ◇ Resolution number
 - ◇ How your District wants you to vote (YES / NO/ Get clarification...)
 - ◇ Description of Resolution
 - ◇ Amendment / Questions for Resolution from your District

If your District is making a Resolution:

- If your District has made a resolution, you will be asked to "speak to" it.
- You should have a good understanding of the resolution your District has put forth. Know what it pertains to, any extra details that help to back it up and why the resolution was made. You may want to prepare a small, informative speech that will explain any pertinent details

about the resolution. Pertinent Details may include:

- ◇ The circumstances that led your District to make the resolution
- ◇ Additional information that backs up the resolution that may not be included in the actual wording.

- You will be asked to "close the debate". At this time you can go to the microphone, say a few final words about the resolution and then say "I'd like to close the debate."

2) DISTRICT REPORT

The Details: Each 4-H Region has its own Regional meeting, which is where all the Districts in that Region meet and discuss what needs to be done within the Region.

To Do:

- Give a written and verbal report about your District at the Regional Meeting.
- Your report is on what your District has done throughout the year.
- Collect information at the Spring District meeting, **prepare a written report to be handed in at AGM**, and plan to read that report out loud at the Regional Meeting. Include information on:
 - ◇ # of clubs in the District
 - ◇ # of members per club (if possible)
 - ◇ How often the District meets
 - ◇ District event reports
 - ◇ Regional events hosted *
 - ◇ Provincial events hosted *
 - ◇ Other interesting 4-H events held in your District (clinics, rallies, etc.)
 - ◇ How the District raises money (District fees, grants, etc.)
 - ◇ District 4-H news & opportunities (district scholarships, etc.)

3) REGIONAL / PROVINCIAL EVENT REPORT *

The Details: Districts take turns hosting Regional Public Speaking or Curling. As well, regions takes turns hosting the Provincial-level of these events too!

To Do:

- If your District hosted a Regional or Provincial event this year, you are responsible for **providing a written report to be handed in at AGM**. This report is to be presented verbally at the Regional meeting. Be sure to include:
 - ◇ Where it was held
 - ◇ How many teams / participants
 - ◇ Who won
 - ◇ Who was on your committee
 - ◇ Sponsors or fundraisers held
 - ◇ Fun activities / neat ideas done during the event

4) BANQUET HOST

The Details: Member delegates have the opportunity to be a Banquet Host for sponsors attending the AGM Hall of Fame banquet.

To Do:

- Check off on your AGM registration form that you want to be a Banquet Host.
- Familiarize yourself with the information sent out to you before AGM.
- Attend the Banquet Host meeting at AGM to prepare for your guests.
- Host your sponsor throughout the AGM banquet and share your 4-H experience!

5) DISTRICT DONATION

The Details: Districts often give a donation to the Saskatchewan 4-H Foundation at AGM. At a specific time during the meeting, delegates are encouraged to make a presentation to the Foundation.

To Do:

- Bring the donation
- At the appropriate time in the program, District delegates will be asked to come forth to present their donations
- If you don't know when that is in the program, ask a 4-H Staff member
- Introduce yourself in the microphone, tell which District you are representing, and how much the District is donating to the Foundation.

6) TAKE PART IN THE COMMUNITY LEADERSHIP CONFERENCE!

The Details: AGM is only a part of the Community Leadership Conference! This exciting weekend is an opportunity for you to learn new things and make new friends! Throughout the weekend, there are exciting opportunities to take advantage of, interesting conversations to be had, and amazing people to meet!

To Do:

- Take part in as much as you can.
- Introduce yourself and learn about others' 4-H experiences.
- If you are a 4-H member, sign up to be a Banquet Host
- Say "Yes" to new things, take a chance, and experience 4-H to its fullest!



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