



**Saskatchewan 4-H Council Inc.
Meeting of the Board of Directors
May 27, 2018; Provincial 4-H Office
CORPORATE MINUTES**

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| Present: Clint Panter, Leslie Penner, Tara Malinowski, Stan Figley, Tracy Fitzsimmons, Annaleigh LeBruno, Cera Youngson (EO), Glenn Gress (EO), Tammy Rumpel, Cameron Choquette, Leah Clark, Brett Rumpel *Nora Schock and Alvin Pawlitz joined by teleconference for the livestock show rules discussion* | Regrets: Darren Fisk, Emily Letendre |
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Chairperson: Glenn Gress

Secretary: Cameron Choquette

1. Call to Order & 4-H Pledge

The meeting was called to order with the 4-H pledge at 8:15 am.

2. Approval of the Agenda

THAT the agenda be approved with the following amendments: Livestock Show Rules, 2019 Leadership Summit Delegation, Hall of Fame (physical changes); Public (Journal) minutes

CARRIED

3. Livestock Show Rules

THAT the Livestock Show Rule amendments be adopted as presented.

CARRIED

Following final approval of the Livestock Show Rules, management is to author a letter to all regional shows, clubs and districts – outlining the new show rules, and providing communication/clarification on areas of note.

4. Review & Approval of the minutes from March 23 and 25, 2018.

THAT the minutes from March 23 and 25, 2018 be approved as presented.

CARRIED

5. Reports:

a) Saskatchewan 4-H Foundation Report – Included with Executive Director’s report.

THAT any Foundation Trustee be permitted to attend Council meetings as observers.

Tracy Fitzsimmons/Stan Figley

CARRIED

b) Ministry of Agriculture - attached.



Ms. Clark outlined the new funding agreement and its impact on the Council and our future operations as well as other initiatives being put forward by the Ministry.

- c) Advisory Council Update - attached.

Ms. Brett Rumpel spoke about the work plans of each AC member and future recommendations for improving the AC training weekend.

- d) 4-H Canada Update – Included with Executive Director’s report.

THAT President Gress be instructed to vote IN FAVOUR of the Bylaw Resolution from 4-H Canada that changes titles President and Vice President to Chair and Vice-Chair.

CARRIED

THAT President Gress be instructed to vote IN FAVOUR of the policy resolution from 4-H Manitoba that adds the words “our world” to the 4-H pledge.

CARRIED

- e) 2017 4-H Saskatchewan Update - Included with Executive Director’s report.

THAT the Provincial 4-H Office close for one week in the summer (July 30 – August 3) to allow staff to take off time accumulated at summer programs.

CARRIED

6. Committee Reports

Each Committee Chairperson outlined their performance goals and activities for the coming year and how those relate back to the strategic plan. Discussion was held on the new committee structure – members of the Board felt the smaller committees worked well and that work plans will be a great way to guide our work over the next year.

*THAT the **attached list of recommendations** from committees be approved as presented.*

CARRIED

7. Old Business

a) Crisis Communications Plan

There is interest in developing a crisis communication plan similar to the one utilized by 4-H Canada, which had been previously circulated.

Management is to create a draft crisis communication plan for presentation at next board meeting. Recommend that this also provide some information regarding activists/disruptions.

b) Preparing for Disruptions

4-H Canada documents regarding how to be prepared for disruptions at Regional Shows and how to best deal with them were previously circulated to board members. They also were



sent to all Regional Show committees on April 30. 4-H Canada is planning a webinar on this topic. More information will be circulated when available.

8. New Business

a) Board Operations

o **Committee Meetings**

A discussion occurred on the possibility of holding committee meetings simultaneously. The next in-person board meeting will pilot this meeting structure.

Committee chair roles were also discussed. It was decided that all committee members (including the chair) will vote in committee meetings. If there is a tie, then the decision will be brought to the board to make a decision.

o **Accommodations**

A discussion occurred on whether board members would prefer shared or individual accommodation.

o **Consent Agenda Use for future Board Meetings**

A discussion occurred on the use of consent agendas at board meetings (not committee meetings) to save meeting time. It was decided that this will be piloted at the next in-person board meeting.

o **Journal (Public Minutes)**

A discussion occurred on how to improve transparency and communication to the membership. Going forward, journal minutes will be created and made publicly available via the website. The board also discussed creating board reports for the Bits & Pieces and/or District Meetings to share board activities.

CARRIED

o **Formal Request to Board**

A suggestion was made for the creation of a formal 'form' for member and leader requests/suggestions/concerns to the board so that these will come in a standardized structure as correspondence to the board.

b) **Urban Diversification Proposal**

Kalynne Martin, NW Regional 4-H Specialist, joined the meeting to share a proposal for "Discovery 4-H" program designed for short-term programs in urban, after-school, or FNMI communities. The program would be significantly different from 'traditional 4-H' and therefore would have different policy requirements (similar to Future Leaders age category) and unique resources.

There were questions around the cost of the program and whether sponsorship could be found for the development of activity manuals. Management was asked to continue to develop activity guides, instructor manuals, and other information. The board requested to immediately begin seeking sponsorship or support for this proposal, as well as a draft of policy requirements and a financial report for the next meeting.

THAT the urban diversification proposal be accepted and that management continue to work towards a pilot program in the fall of 2018.

CARRIED

c) 2019 Leadership Summit

- It was determined that the 28 spots for Leadership Summit will be selected by application. Applications should be available by July 15 and the application deadline will be September 15. Preference may be given to board members depending on the number of applications.
- A committee was formed for the 4-H Saskatchewan Provincial Showcase to be held on the evening of February 1.

d) 4-H General Record Book Pilot

- The feedback from the members and leaders at AGM from the “Focus on 4-H Forum” and how to move forward was discussed.
- The “Record Book Ad Hoc Committee” was formed with the mandate of creating a standardized unified record book that could be developed in to an electronic format.

e) The 4-H Hall of Fame

A discussion occurred on future direction of the (physical wall-mounted) Saskatchewan 4-H Hall of Fame housed in the Conference Room at the Ministry of Agriculture Building (3830 Thatcher Avenue). Management is to continue with ‘digitizing’ the Hall of Fame so that it is in an electronic/video format and available on the website, as well as, exploring ways to maintain/revamp/renovate the existing physical display (currently photo frames). Management is asked to report back with some alternatives including their cost and whether they can be added to in the future.

9. In-Camera

10. Next Meeting

The next meetings will be determined by Doodle Poll: Conference Call (July) and In Person (October)

11. Adjournment



CANADA
4-H Saskatchewan

THAT with there being no further business present, we adjourn the meeting at 4:45pm.

CARRIED

Chairperson

Secretary



**Saskatchewan 4-H Council
Meeting of the Board of Directors
May 27, 2018; Provincial 4-H Office
Recommendations from Committees of the Board for Approval**

Finance

THAT management be authorized to amend the 2018 budget and present it at the July Finance Committee meeting.

Alvin Pawlitzka/ Cameron Choquette **CARRIED.**

THAT the Council withdraw the Affinity Credit Union GIC and that it be invested as follows:

\$50,000 be invested into a one year GIC and \$50,000 into a two year GIC with Edward Jones on the best rate of the day.

Tracy Fitzsimmons/Cameron Choquette **CARRIED.**

THAT the Q1 financial statements for the period ended March 31, 2018 be approved as presented.

Cameron Choquette/Leslie Penner **CARRIED.**

THAT \$8,000 be allocated to management for website redevelopment and database improvements.

Leslie Penner/Tracy Fitzsimmons **CARRIED.**

Governance

*THAT the **regional meeting procedure** be adopted as policy as presented.*

Cameron Choquette/Tammy Rumpel **CARRIED.**

THAT the resolution procedure be revised (GG-1.5 AGM Resolution Procedure) s below:

- j. Special Resolutions:
 - i. Resolutions will be deemed to be “Special Resolutions” as per The Non-Profit Corporations Act, 1995, if they fall outside of the following:
 - 1. considering the financial statements
 - 2. considering the Auditor’s report
 - 3. appointment of an auditor
 - 4. election of Directors
 - 5. considering committee or regional reports
 - 6. consideration of bylaws submitted by directors**
 - ii. “Special Resolutions” must be passed by a majority of two-thirds of the votes cast by delegates.

Cameron Choquette/Brett Rumpel **CARRIED.**

THAT District #3 and #4 be allowed to amalgamate.

Annaleigh LeBruno/Tammy Rumpel CARRIED.

THAT any and all changes to the terms of references for standing and ad-hoc committees of the Board must be approved by the governance committee prior to being approved by the Board.

Cameron Choquette/Brett Rumpel CARRIED.

Established clubs in any district cannot move districts without written approval from the Board of Directors.

Annaleigh LeBruno/Brett Rumpel CARRIED.

Program Policy

THAT the Program Policy Committee move forward with the reformatting of the policy manual as in the draft presented.

Nora Schock / Clint Panter CARRIED.

THAT management be authorized to explore purchasing four lapel or wireless microphone systems (and accompany speakers) for use at regional and provincial public speaking, as well as other events.

Tammy Rumpel/ Nora Schock CARRIED.

*THAT the **revised public speaking score card** be approved as presented and recommend its adoption to the Board of Directors.*

Brett Rumpel / Clint Panter CARRIED.

Selections

THAT the 2018 scholarships and financial awards be awarded as listed below.

Nora Schock/Tracy Fitzsimmons CARRIED

i. Scholarship Adjudication Results

- | | |
|---------------------|--------------------|
| 1. Christin Dixon | Entrepreneurial |
| 2. Sadie Anwender | Entrepreneurial |
| 3. Laura Carruthers | Entrepreneurial |
| 4. Brett Rumpel | Morris |
| 5. Tanesha Novak | Hector Loveridge |
| 6. Brooklyn Trask | Western Producer |
| 7. Koralie Huber | Bonnor |
| 8. Sidney Meyer | Palliser |
| 9. Codee Scott | Palliser |
| 10. Courtney Fyke | Bayer Crop Science |
| 11. Cassidy Ross | McConaghy |
| 12. Megan Smid | Future Leader |
| 13. James Pruiam | Profarm |

ii. Award Adjudication Results

- | | |
|----------------------|---------------|
| 1. Katie Wright | Scoular Camp |
| 2. Samantha Adams | Scoular Camp |
| 3. Madison Shynkaruk | Elgin Bracken |



