



Saskatchewan 4-H Council Inc.
Meeting of the Board of Directors
May 26, 2019; Provincial 4-H Office
CORPERATE MINUTES

Present: Clint Panter, Mike Kirzinger, Stan Figley, Brittany Stepp, Cera Youngson (EO), Glenn Gress, Leah Clark, Tammy Rumpel, Nora Schock, Cameron Choquette, Alvin Pawlitza (teleconference), Kati Culbertson, Leslie Penner, Annaleigh LeBruno.	Regrets: Tara Malinowski, Emily Letendre
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Chairperson: Glenn Gress

Secretary: Cameron Choquette

1. Call to Order & 4-H Pledge

President Gress called the meeting to order with the 4-H pledge at 8:50am.

2. Approval of the Agenda

THAT the agenda be approved as amended.

CARRIED

3. Conflict of Interest Declaration

Directors Panter, Penner, and Kirzinger declared their conflict of interest in regard to the scholarships being presented in the selections committee report and their children submitting applications for consideration.

4. In Camera

THAT the meeting enter in-camera.

CARRIED

THAT the meeting exit in-camera.

CARRIED

5. Consent Agenda Items

- Minutes of March 24 & March 26, 2019
- Advisory Council Update
- 4-H Saskatchewan Update, including 4-H Foundation Update and 4-H Canada Update
- Ambassador Update

THAT the minutes, updates, and reports be approved as presented and all necessary attachments form a part of these minutes attached hereto.

CARRIED

The Ministry of Agriculture Report was taken out of the consent agenda for discussion.

THAT the Ministry of Agriculture Report be received for information.

CARRIED

6. Business Arising from Minutes

a. Commit to Kids

Directors reviewed the 2019-20 roll-out plan for Commit to Kids Training for all leaders and volunteers.

For the 2019-20 membership year, our definition of screened leader will still be registered with a club, complete a signed form agreement that includes the Code of Conduct, and with a criminal record check including the vulnerable sectors search.

- *For all new leaders and those who are renewing their screening, we will also require them to complete the C2K training.*
- *In order to register a club for 2019-20, two leaders in each club will require C2K*

For 2020-21, the definition of screened will include C2K and in order to register ALL leaders will need to have completed C2K Training to register with a 4-H Club.

All Directors are to have completed the Commit to Kids training by the July meeting.

b. Board Training – SARC Elevate

4-H Canada has issued only one license for use by 4-H Saskatchewan, which is insufficient for use by the Board.

THAT the SARC Elevate Licence for Board Governance Training in the amount of 875.00 + GST be approved.

CARRIED

7. Committee Meeting Reports

a. Finance

Director Choquette, filling in for Committee Chair Pawlitza, highlighted that the Committee is continuing to follow the GIC laddering strategy and has some investments maturing around every six months. Items included in the 2019-2020 work plan include reviewing the membership fee, board fund development, and improving financial statements presentation.

b. Governance

Committee Chair Rumpel presented the report that highlighted several policy changes and discussions around the 4-H Canada risk management framework. The Committee also discussed a minor bylaw change relating to the election of member delegates of the Board. Work plan items for 2019-2020 include a midterm strategic review, nominations processes, meeting management, and board terms.

c. Selections

Director LeBruno, filling in for Committee Chair Schock, stated that the Committee discussed the visibility of awards and scholarships and how we can meet with recipients to present them in person. The Committee also reviewed various policies associated with scholarships, and hall of fame in addition to selecting scholarship recipients. 2019-2020 work plan items include expanding scholarships, senior member communication, selections weekend format and improving the scholarship form.

d. Program Policy

Committee Chair LeBruno highlighted some program policy changes that included the alcohol policy, taking pictures/videos at public speaking events, and setting provincial dates. The Committee also reviewed the work of the dangerous projects committee and made changes to the generic waiver used for programs. 2019-2020 work plan include expanding intermediate camp, reviewing beef project resource, leader engagement, and revising leader training resources.

8. Committee Recommendations

*THAT the **attached list of recommendations** from committees be approved as presented.*

CARRIED

9. New Business

a. ICD-NFP Program

Executive Director Youngson and Secretary Choquette presented a report on their training from the Not-For-Profit training with the Institute of Corporate Directors in Edmonton, AB. Highlights included the need to spend more time on strategic vs. operational items and other strategies to improve the overall governance of the organization.

b. Leader Screening Approval

THAT the screened volunteers be approved immediately and all screened leaders be approved as of September 1, 2019.

CARRIED

c. Focus on 4-H Form Results

Management presented the results from the Focus on 4-H Forum that took place at AGM.

THAT the results be received for information.

CARRIED

d. Livestock Show Rules Task Force

A task force was formed to create a draft of the livestock show rules related to project animal substitution utilizing resolution feedback from AGM. Committee members are: Figley, Schock, LeBruno, Stepp, Kirzinger, Pawlitz. President Gress and Executive Director Youngson to participate as ex-officio.



e. AIM 50/50

Management presented the opportunity to collaboratively fundraise with Agriculture in the Classroom at the Ag in Motion farm show July 16-18, 2019. In order to apply for a 50/50 raffle license that allows for the proceeds to be split between 4-H and AITC, a partnership agreement and joint bank account are required.

THAT management be authorized to enter a partnership and start a joint bank account with Agriculture in the Classroom (Sask) Inc. for the purpose of collaborative fundraising efforts.

CARRIED

f. 4-H Canada AGM

The 4-H Canada AGM will be taking place on July 11, 2019. President Gress and Executive Director Youngson will be representing 4-H Saskatchewan, in addition to other individual members from around the Board table.

g. Leadership Summit Positions for BOD and/or Leaders

THAT Mike Kirzinger, Brittany Stepp, Kati Culbertson, Glenn Gress, in addition to three other staff and three other leaders be approved to attend the 2020 4-H Canada Leadership Summit in Ottawa, ON.

CARRIED

10. Correspondence/Other Business

THAT the correspondence from S.Avrachenko and P. Beattie at AGM, having now been read be filed.

CARRIED

11. Next Meeting

Conference Call: Call of the Chair

The next in-person meeting will be July 20-21, 2019 in Moose Jaw, SK.

12. Adjournment

THAT with there being no further business present, we adjourn the meeting at 2:20pm.

CARRIED

Chairperson

Secretary