



Saskatchewan 4-H Council Inc.
Meeting of the Board of Directors
March 4, 2021; GoToMeeting Platform
MINUTES

Present: Becky Huber, Louise Sroka, Trena Hoffus-Preston, Michell Heidecker, Stan Figley, Mike Kirzinger, Dylan Watt, Brittany Stepp, Cera Youngson (EO), Glenn Gress, Leah Clark, Jason Frey, Cameron Choquette, Alvin Pawlitza. Guests: Max Lingard, Auditor; Sandi Sirois, Accounting Officer	Regrets: Nora Schock, Kati Culbertson,
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Chairperson: Glenn Gress

Secretary: Cameron Choquette

1. Call to Order & 4-H Pledge

President Gress called the meeting to order with the 4-H pledge at 7:11 pm.

2. Gratitude Remarks

Directors began the meeting by sharing reasons they were thankful including the arrival of warmer weather, and improving COVID statistics, and lessening restrictions for clubs.

3. Approval of the Agenda

THAT the agenda be approved as presented.

CARRIED

4. Conflict of Interest Declaration

No conflicts were declared.

5. Consent Agenda Items

THAT the minutes and recommendations of the January 30, 2021 meeting be approved as circulated.

Cameron Choquette/Becky Huber

CARRIED

THAT the minutes of the February 7, 2021 special meeting be approved as circulated.

CARRIED

6. New Business

a. Audited Financial Statements

Auditor, Max Lingard, of Lingard + Dreger, joined the call to present the Audited Financial Statements. He shared the Audit Findings Letter which provided a clean audit opinion. He led directors through the financial statements, discussing highlights and key differences. He spoke to the CEWS program, and the overage in claims due to a change in calculation methods. It was noted that surpluses were not uncommon this year due to lowered programming expenses, and that some consideration should be given to restricting funds/setting aside some surplus funds.

THAT the Saskatchewan 4-H Council Inc. Audited Financial Statements for the year ended December 31, 2020 be approved as circulated, with the change discussed.*

*An Adjusting Journal Entry was made to the timing of recognition for the 4-H Canada Membership Fee after the draft statement was circulated to the directors. The change decreases Board & Council Business from \$73,429 to \$65,587 with the final net income becoming \$214,077 from \$206,235.

CARRIED

b. Letter to Accompany Statements

Management presented a draft letter to the membership to accompany the financial statements, as recommended by the Finance Committee to improve our communication and transparency. The board approved the letter for Finance Chair, Pawlitza, and President Gress to sign on behalf of the board.

THAT the Financial Letter be finalized and presented alongside the Financial Statements.

CARRIED

c. Annual General Meeting

i. Concerns with in person format

Some members have brought forward concerns about the in person regional meeting format. Directors were asked to confirm/consider whether the program would proceed in person or be transitioned to a virtual event. Directors acknowledged the concerns and directed management to accommodate virtual attendance for those who did not wish to attend in person.

THAT the AGM Regional Meetings proceed as in person events, but the opportunity be provided for any or all to attend virtually if preferred.

CARRIED

ii. AGM Representatives for the Board

Director Pawlitza was previously selected as the Nominations spokesperson. Other positions were selected as follows:

- Finance Committee Spokesperson: Alvin Pawlitza
Nominated by Stan Figley. Seconded by Becky Huber. Acclaimed.
- Resolutions Chairperson: Cameron Choquette
Nominated by Mike Kirzinger. Seconded by Brittany Stepp. Acclaimed.
- Board Voting Representative/Resolution Spokesperson: Mike Kirzinger
Nominated by Cameron Choquette. Seconded by Trena Hoffus-Preston. Acclaimed

d. 4-H Canada Update

i. Accreditation Update

4-H Saskatchewan has completed the Accreditation process. Some aspects of the process will continue collectively between provincial organization and 4-H Canada governance and operational working groups over the next year (brand agreement finalization, risk management checklists, fair and third-party event MOUs).

ii. 4-H Canada Leadership Summit and Leadership Awards

Directors that had attended the Leadership Summit and Awards provided a verbal report. Though the virtual platform was no replacement for the in person event, directors were appreciative for the opportunity to have more directors, leaders and staff attend than could in a typical year. The costs of attendance for most attendees were able to be covered through grant funding.

iii. 4-H Canada Town Hall Meeting

Glenn Gress, Taylor Wildeman and Cera Youngson attended the Town Hall meeting on February 24, 2021. There was governing leadership from councils and foundations, and senior staff from all provinces in attendance to develop performance indicators, goals and measurements to accompany the previously set-out priorities.

iv. Provincial Leadership Advisory Committee Update

Stan Figley attended the inaugural meeting of the 4-H Canada PLAC on February 24. The group discussed opportunities for shared platforms/learning resources, governance or risk management training, and selected the representative to 4-H Canada's board.

v. Franklin Covey Passes

4-H Canada has a partnership with Franklin Covey to access online leadership training resources. 4-H Saskatchewan will receive two one-year subscriptions, and can purchase additional for \$325 per person.

THAT a subscription be provided to the incoming President of the Council (as elected on March 23), and offered to a representative of the Foundation, and the Executive Director.

CARRIED

7. Unfinished Business

a. 2020 Surplus Funds

4-H Saskatchewan has seen a sizeable surplus in 2020 (+\$200,000). Directors are to discuss whether there is a desire to make any internal restrictions or designate any funds for specific purposes.

THAT the 2020 Surplus discussion item be tabled to the March 16, 2021 (Pre-AGM) Meeting of the Board

CARRIED

b. 2021 Business Plan [tabled from Jan 30]

Directors reviewed the provided Business Plan document, and accepted it to go forward, noting that it can be revisited as needed or if COVID/other environmental factors require.

e. 4-H Saskatchewan Database Project [tabled from Jan 30]

With the understanding that 4-H Canada is not immediately prioritizing the creation of a shared database project in their new strategic plan, the Board of Directors would like to proceed forward with exploring the proposed solution identified.

[ACTION] Management is directed to form a task force through an open call to directors, ambassadors, and other volunteers/leaders. This taskforce will take part in further demonstrations to review the proposed solution from a volunteer/parent lens.

f. Public Speaking Restrictions Debrief / Regional Public Speaking

Given the changes to the public speaking restrictions in late February, directors briefly discussed whether there would be impact to the virtual regional and provincial public speaking programs. It was determined that these would continue in their virtual format as previously decided.

8. Correspondence/Other Business

a. Items to other stakeholders

There was no correspondence to other groups.

b. Beef Industry Statement

A director suggested that 4-H Saskatchewan should issue a formal statement articulating our support of the beef industry.

THAT 4-H Saskatchewan issue a statement articulating our position supporting the beef industry

CARRIED

9. Next Meetings

a. Pre-AGM Meeting (between March 16, 2021)

b. Annual General Meeting (March 20, four locations)

c. 2021-2022 Meetings

- Post AGM – First meeting of the new board for introductions and elections (March 23)
- Spring meeting – first board and committee meetings of new board (April 23-25 or April 30 – May 2 or May 7 – 9)

10. In Camera

THAT we enter in-Camera session with Executive Director excused

CARRIED

THAT we enter in-Camera session with Executive Director present

CARRIED



CANADA
4-H Saskatchewan

11. Check-in

Directors shared their thoughts on the meeting, thanks and satisfaction with the completion of the accreditation process, and optimism moving forward.

12. Adjournment

THAT we adjourn the meeting at 9:43 PM.