



Saskatchewan 4-H Council Inc.
Meeting of the Board of Directors
March 16, 2021; GoToMeeting Platform
MINUTES

Present: Becky Huber, Louise Sroka, Trena Hoffus-Preston, Michell Heidecker, Stan Figley, Mike Kirzinger, Dylan Watt, Brittany Stepp, Cera Youngson (EO), Glenn Gress, Leah Clark, Jason Frey, Cameron Choquette, Alvin Pawlitza (joined during incamera).	Regrets:
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Chairperson: Glenn Gress

Secretary: Cameron Choquette

1. Welcome and Introductions

2. Gratitude Remarks

Directors began the meeting by sharing reasons they were thankful including the arrival of warmer weather, and improving COVID statistics, and lessening restrictions for clubs.

3. Call to Order & 4-H Pledge

President Gress called the meeting to order with the 4-H pledge at 7:02 pm.

4. Conflict of Interest Declaration

- a. Nora Schock declared a conflict of interest as a scholarship provider
- b. Dylan Watt declared a conflict of interest as a scholarship recipient

5. Approval of Agenda with Power to Add

THAT the agenda be approved with the Power to Add.

CARRIED

6. Approval of the Minutes of March 4, 2021

THAT the minutes and recommendations of the March 4, 2021 meeting be approved as circulated.

CARRIED

7. New Business

a. AGM

i. Meal Cost

THAT up to \$15.00 be provided to all registered, in-person AGM Delegates for their meal.

CARRIED

ii. Resolution/Voting Spokesperson Direction

THAT the board abstain from voting on the presented resolution.

CARRIED

THAT the board abstain from voting on the member delegate election.

CARRIED

Chairperson Glenn Gress needed to step away from the call. Vice President Stan Figley assumed chair responsibilities for the duration of the meeting.

b. Mentorship Program

i. Approve Mentorship Documents

Draft of the developed Mentor and Mentee role description and guidelines that was reviewed by the Governance committee was presented for approval.

THAT the board approve the mentorship program.

CARRIED

ii. Call for mentors for 2021-2022 directors.

- Becky Huber would like to volunteer as the mentor for the incoming Leader delegate.
- The director elected as the representative to the Advisory Council will be the mentor for the incoming member delegate. Dylan Watt would like to volunteer as a support for the incoming youth delegate.

c. 4-H Museum in Roland, Manitoba.

The 4-H Museum in Roland, Manitoba is struggling due to a loss of fundraising because of the pandemic and had issued a public call for donations.

THAT the Saskatchewan 4-H Council donate \$500.00 to the Roland 4-H Museum.

CARRIED

d. 4-H Council Investment Update (Edward Jones)

An update was provided on the investment changes since Edward Jones was provided with an investment Objective Statement.

e. Executive Director Performance Review

Directors were provided the report compiled from the Executive Director Review process. Discussion took place during the in-camera portion of the meeting.

Management also was asked to complete the new self-appraisal framework that had been developed based on the SARC template, as a pilot for future years, so that the process and tool could be assessed in comparison to the existing process and tool.

8. Unfinished Business

a. Donation Card

An updated version of the donation card was presented. Directors provided comments which management will take forward.

b. Minute Taking Service

One quote from INaMINUTE professional minute-taking service was presented.

[ACTION] – Management is continuing to seek quotes and proposals, as well as explore whether an individual could be contracted.

c. Surplus

4-H Saskatchewan has seen a sizeable surplus in 2020 (+\$200,000). This follows two years of deficits (together \$111,000). Directors discussed direction for the 2020 surplus funds, seeking to utilize some funds to make an impact for the membership today, as well as securing and preparing for the future.

Directors noted that approving expenses ‘from the surplus’ could result in a deficit position in fiscal 2021 (as the revenues have already been recognized in 2020, and the expenses will be recognized in 2021). Directors also noted that the board previously accepted a recommendation of the Finance Committee in January *THAT up to \$30,000 be allocated towards researching and revamping the beef and light horse project resources.*

THAT \$10.00 membership fee rebate for each registered member be paid to their club and a \$50.00 per district rebate be paid to each district.

(a letter will accompany the rebate cheque letting clubs and district know that they can decide – by club motion – how to administer it; e.g. could utilize it for club initiatives or distribute it out to the families.

CARRIED

THAT \$40,000 be internally restrict for future wage support of the development officer.

This will allow us to extend the support of the Development Officer for two additional years beyond the support provided by the Foundation (2023, 2024).

CARRIED

THAT \$100,000 be internally restricted (added to the General Reserve Fund).

Would prefer to see this managed in short-term investments, e.g. two \$50,000 GICs be purchased at the best rate of the day for the periods of 180 days and a period of one-year.

CARRIED

d. 4-H Database Project

An update was provided. Management has reached out to iMIS about arranging demonstrations for 4-H staff as well as volunteer/board members and will circulate the dates when available.

e. Correspondence/Other Business

There were no items for other stakeholders (Ministry, Foundation, 4-H Canada).

A director requested an update on the Beef Industry Statement.

Management was asked to provide an update on the BRT/COVID programming restrictions.

f. Next Meetings

- a. Annual General Meeting – March 20, 2021
- b. 2021-2022 Meetings
 - Post AGM – March 23 - First meeting of the new board for introductions and elections (typically one hour on Sunday of AGM).
 - First Meeting – will be one of the following options: April 23-25, April 30 – May 2 or May 7 – 9

g. In Camera

THAT we enter in-Camera session with Executive Director excused

CARRIED

THAT we exit in-Camera session.

CARRIED

h. Check-in

Directors thanked Cameron Choquette for additional efforts in administering the performance review process.

Thanks, and farewells were said to directors Kati Culbertson and Nora Schock, who were marking their final meeting.

i. Adjournment

THAT we adjourn the meeting at 10:05 PM.



CANADA
4-H Saskatchewan