



**Saskatchewan 4-H Council Inc.**  
**Meeting of the Board of Directors**  
**July 21, 2019; Moose Jaw Regional Office**  
**MINUTES**

<b>Present:</b> Clint Panter, Mike Kirzinger, Stan Figley, Brittany Stepp, Cera Youngson (EO), Glenn Gress, Leah Clark, Nora Schock, Cameron Choquette, Alvin Pawlitza, Kati Culbertson, Leslie Penner (teleconference).	<b>Regrets:</b> Clint Panter; Tammy Rumpel, Emily Letendre and Annaleigh LeBruno.
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Chairperson: Glenn Gress

Secretary: Cameron Choquette

**1. Call to Order & 4-H Pledge**

President Gress called the meeting to order with the 4-H pledge at 9:13am.

**2. Approval of the Agenda**

*THAT the agenda be approved as amended, with the power to add.*

CARRIED

**3. Conflict of Interest Declaration**

Director Shock declared her conflict of interest in regard to the donor involvement in selections component of the selections recommendations and recused herself from the discussion and vote.

**4. In Camera**

*THAT the meeting enter in-camera.*

CARRIED

*THAT the meeting exit in-camera.*

CARRIED

**5. Consent Agenda Items**

- Minutes of May 26, 2019
- Advisory Council Update
- 4-H Saskatchewan Update, including 4-H Foundation Update and 4-H Canada Update
- Ambassador Update
- Ministry of Agriculture Report

*THAT the minutes, updates, and reports be approved as presented and all necessary attachments form a part of these minutes attached hereto.*

CARRIED

**6. Business Arising from Minutes**

**a. Board Training – SARC Elevate**

Management provided an update that she had submitted a grant application to cover the cost of the Board license. The license is a one year subscription, from time of purchase.

**b. Livestock Show Rule Recommendations from Task Force**

*THAT the attached livestock show rule recommendations be approved as amended.*

CARRIED

**7. Committee Meeting Reports**

**a. Finance**

Committee Chair Pawlitza, highlighted that the Committee reviewed the development officer report thoroughly and had a strong discussion about board fund development and donor recognition. The Committee also discussed reducing telephone costs and a plan for reducing vacation pay. Management also presented the budget to actual comparison document to the entire board.

**b. Governance**

Secretary Choquette, speaking on behalf of Acting Committee Chair Kirzinger, reported that the Committee discussed some minor policy changes relating to district dissolution, club splits, and project completion. Of more significance, the Committee talked about a new strategic plan, board terms of service, and a new nominations process for Directors.

**c. Selections**

Committee Chair Schock, stated that the Committee discussed reaching out to members, hall of fame completion, and donor involvement in selections. The Committee also reviewed travel applications for Members Forum in Calgary.

**d. Program Policy**

Acting Committee Chair Stepp reported that the Committee reviewed progress on their work plan, prioritized items, and amended policies relating to market animals and curling. The Committee discussed the finalization of record books and the development of a couple other resources relating to leader training and new clubs.

**8. Committee Recommendations**

*THAT the attached recommendations from the Finance Committee be approved as presented.*

CARRIED

*THAT the attached recommendations from the Program Policy Committee be approved as presented.*

CARRIED

*THAT the attached recommendations from the Governance Committee be approved as presented.*

CARRIED

*THAT the attached recommendations from the Selections Committee be approved as presented.*

CARRIED

## 9. New Business

### a. Leader Screening Approval

*THAT the screened volunteers be approved as presented.*

CARRIED

### b. 4-H Canada AGM Report

Management reported that the 4-H Canada AGM had 41 attendees and was once again hosted virtually. Valerie Stone and Stefanie Nagelschmidt were elected as Chairs of the Council and Foundation, respectively.

*THAT the report be received for information.*

CARRIED

### c. Member Delegate to BOD Nomination

This item was deferred to the Governance Committee.

### d. Ag in Motion Incident

Due to strong winds on the last day of Ag in Motion two tents were damaged and need to be replaced. An insurance claim will be filed in an attempt to cover the costs.

*THAT management be authorized to spend up to five hundred (500) dollars to replace the tents damaged at Ag in Motion.*

CARRIED

### e. Risk Management

*THAT a Risk Management Subcommittee of Governance be struck with three members, in addition to the Executive Director and President.*

CARRIED

### f. Ministry of Agriculture Update

Ministry of Agriculture Representative Leah Clark reported that there is a new Director of Public Trust within the Ministry and that she will be bringing her up to speed on the 4-H Saskatchewan file. The replacement for Leah is on hold until further notice.

*THAT the update be received for information.*

CARRIED

### g. Executive Director Update

Executive Director Youngson reported that summer getaway was cancelled, there is new sponsorship from Boehringer-Ingelheim, a renewed partnership with Peavey Industries and KEA Canada will continue to help our Development Officer in stewarding a major gift. The office will be closed from July 29 – August 2, 2019 for summer holidays.

*THAT the Executive Director update be received for information.*

CARRIED



**h. Strategic Planning**

After approving the recommendation from the Governance Committee to undertake the creation of a new strategic plan, the Board discussed plans for location, facilitator, and format of a strategic planning session. Potential dates include October 11 or December 6 of 2019.

**10. Correspondence/Other Business**

**a. Board Expenses/Hotel Concerns/Shared Accommodations**

Director Panter submitted correspondence on this item. A discussion about how best to manage the costs of accommodations took place. Members also discussed the fair reimbursement of AC members in the discharge of their duties.

*THAT the Advisory Council members receive a mileage rate of 0.35/km.*

CARRIED

**b. NEW: 4-H Canada Insurance Premiums**

Brad Adams of the 4-H Canada Foundation and David Hovell of the Council submitted a letter about the new 4-H Canada insurance premiums and policy.

*THAT the correspondence, having now been read, be filed.*

CARRIED

**c. Determine October Board Meeting Date**

October 11-13, 2019 was determined by the Doodle Poll sent out prior to the meeting. However, it is recommended that Directors check with families about an extended stay on the 13<sup>th</sup> to accommodate strategic planning.

**11. Adjournment**

*THAT with there being no further business present, we adjourn the meeting at 3:51pm.*

CARRIED

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Chairperson

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Secretary