



Saskatchewan 4-H Council Inc.
Meeting of the Board of Directors
February 2, 2020; Provincial 4-H Office
CORPORATE MINUTES

Present: Clint Panter, Stan Figley, Brittany Stepp, Cera Youngson (EO), Glenn Gress, Leah Clark, Tammy Rumpel, Nora Schock, Cameron Choquette, Alvin Pawlitza, Kati Culbertson, Leslie Penner, Annaleigh LeBruno, Tara Malinowski, Emily Letendre.	Regrets:
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Chairperson: Glenn Gress

Secretary: Cameron Choquette

1. Call to Order & 4-H Pledge

President Gress called the meeting to order with the 4-H pledge at 8:07am.

2. Approval of the Agenda

THAT the agenda be approved as amended.

CARRIED

3. Conflict of Interest Declaration

Director declared a conflict relating to her spouse's employment with a sponsor. Director declared a conflict as a scholarship provider. Director declared a conflict with a their child being on the 4-H Canada Board and another child running for an AC position. Director declared a conflict a child is a NE ambassador. Director declared a conflict as an employee with Bayer and parent is an ambassador.

4. In Camera

THAT the meeting enter in-camera.

CARRIED

THAT the meeting exit in-camera.

CARRIED

The Board reported the following after in-camera:

THAT the Executive Director Performance review for the period ended December 31, 2019 be approved as presented.

CARRIED

THAT President Gress be authorized to purchase a \$100 gift card and card to congratulate Ms. Youngson on her quitting smoking while maintaining a superior performance throughout the past year.

CARRIED

5. Consent Agenda Items

- a. *Minutes of October 12, 2020*
- b. *Ministry of Agriculture Report*
- c. *Advisory Council Update*
- d. *4-H Saskatchewan Update, including 4-H Foundation Update and 4-H Canada Update*
- e. *Ambassador Update*

THAT the minutes, updates, and reports be approved as circulated and all necessary attachments form a part of these minutes attached hereto.

CARRIED

6. New Business

a. Review Resolutions to AGM

i. **Effective Bylaw Change (May 2019): Acclamation of unopposed nominations**

The Board will be voting in favour of this resolution.

ii. **Effective Bylaw Change (May 2019): No nominations off floor**

The Board will be voting in favour of this resolution.

iii. **Bylaw Change for Discussion at AGM 2020: Director's Terms of Office**

The Board will be voting in favour of this resolution as amended to add: *THAT bylaw be amended by adding: In the event a current Director's term expires and a successful re-election would extend their tenure over the maximum consecutive term of office (six years), the Director be permitted to seek re-election for one additional term. Current is defined as a Director on the Board as of February 2, 2020.*

iv. **District #28 – Cloverbud beef projects**

The Board will be voting against this resolution.

v. **District #12 – PDF-fillable record books not allowed in competitions**

The Board will be voting against this resolution.

vi. **District #13 – club dissolution funds only donated to 4-H (minutes not received)**

The Board will be voting against this resolution.

vii. **Elect Resolutions spokesperson**

Vice President Rumpel nominated Secretary Choquette as the spokesperson for resolutions and he was acclaimed.

viii. **Elect Board Voting Representative for Resolutions and Elections**

Director Malinowski nominated Director Kirzinger to serve as the Board's voting representative for resolutions and elections and he was acclaimed.

ix. **Proposed Resolution – 18 y/o member delegate.**

A director proposed an additional resolution be submitted to AGM. Instead, the board will discuss the matter in the new year.



THAT the Board refer the matter of member representation on the Board to the Governance Committee to examine and evaluate the Advisory Council, Member Delegates and youth participation in governance, our current structure, and how the Council can proceed to improve our governance as a whole.

CARRIED

7. 4-H Canada Related

Letters from 4-H Canada, and other provincial organizations was circulated to directors prior to the meeting. Management spoke on updates relating to 4-H Canada and the accreditation model. Significant time has been spent on preparing for accreditation and its potential implications on Council's operations. The most recent national policy updates were circulated prior to the meeting. The Board prepared notes and comments for the directors attending the 4-H Canada Town Hall meeting on February 11, 2020 at the Leadership Summit.

b. Volunteer Screening Approval

A discussion about moving the screening deadline earlier in the year took place.

THAT the volunteer screening list be approved as presented.

CARRIED

c. Risk Management – Incident and Insurance Updates

1. 4-H Canada Grace

Management indicated that 4-H Canada is investigating how the grace is used throughout the country in response to a concern that arose in another province.

d. ED Assessment Results

This item was dealt with in-camera.

e. Strategic Planning Report/Discussion

Board members provided feedback on the strategic plan on February 1, 2020. The next step in strategic planning will be presenting the components of the plan to members and leaders during the 4-H Forum at AGM.

f. 2020 Board Meeting Schedule

A discussion took place on the meeting schedule for 2020. The July meeting will be eliminated to reduce costs and the May meeting will be held at the end of April.

8. Committee Meeting Reports

a. Finance

Committee Chair Pawlitza presented a verbal report highlighting the committee discussion. The committee reviewed the unaudited year-end financial statements in detail and are recommending the approval of the statements and the revised 2020 budget. Additionally, they reviewed proposals submitted by five firms for auditors services and are recommending Twigg and Company.

b. Governance



Acting Committee Chair Malinowski presented a verbal report that included the Committee's discussion on the annual board assessment and their recommendations. The committee developed and approved terms of reference for a nominations and resolutions committee and a risk management committee.

c. Selections

Committee Chair Schock presented a verbal report that featured several highlights on the work of the Committee. The committee selected recipients for the Hall of Fame and discussed the update of the wall display. The committee developed a framework for the interviews completed for travel award assessments including two that will be selected at a provincial program.

d. Program Policy

Committee Chair LeBruno presented a verbal report on the Committee's discussion about additions to the third-party event host MOU, and the Rule of Two implication for transportation to and from programs.

THAT the committee reports be received for information.

CARRIED

9. Committee Recommendations

*THAT the **attached list of recommendations** from governance, finance, selections and program policy committees be approved as presented.*

CARRIED

10. Correspondence/Other Business

None.

11. Next Meeting

Conference Call: Late February to approve audited financial statements.

Pre-AGM Board Meeting (March 20, 2020) 5:30pm – supper with staff and AC following by a 6:30pm board meeting.

12. Adjournment

THAT with there being no further business present, we adjourn the meeting at 3:30pm.

CARRIED

Chairperson

Secretary