

Saskatchewan 4-H Council Inc.
Meeting of the Board of Directors
February 2, 2019; Provincial 4-H Office
CORPERATE MINUTES

Present: Clint Panter, Tara Malinowski, Stan Figley, Tracy Fitzsimmons, Cera Youngson (EO), Glenn Gress, Leah Clark, Tammy Rumpel, Nora Schock, Cameron Choquette, Alvin Pawlitz, Emily Letendre, Leslie Penner, Annaleigh LeBruno.	Regrets: Brett Rumpel
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Chairperson: Glenn Gress

Secretary: Cameron Choquette

1. Call to Order & 4-H Pledge

President Gress called the meeting to order with the 4-H pledge at 4:10pm.

2. Approval of the Agenda

THAT the agenda be approved as presented.

CARRIED

3. In Camera

THAT the meeting enter in-camera.

CARRIED

THAT the meeting exit in-camera.

CARRIED

4. Consent Agenda Items

The following items were taken out of the consent agenda for presentation and discussion.

- Minutes of December 12, 2018 Conference Call
- Ministry of Agriculture – Leah Clark
- 2018 – Year-In-Review – Cera Youngson
- 4-H Saskatchewan Update – Cera Youngson
- Saskatchewan 4-H Foundation – Alvin Pawlitz
- 4-H Canada Update – Cera Youngson
- Advisory Council Update

THAT the minutes, updates, and reports be approved as presented and all necessary attachments form a part of these minutes attached hereto.

CARRIED

5. Business Arising from Minutes

a. 2019-20 Board Meeting Schedule

This item was tabled until the meeting immediately preceding AGM.

b. Committee Report Template

To help improve communication between committees and facilitate an effective decision making process, Secretary Choquette and Executive Director Youngson have created a committee reporting template for committee chairs and recording secretaries to use.

THAT the committee reporting template be used for all standing and ad-hoc committees of the Board, effective immediately.

CARRIED

c. Commit to Kids – BOD Progress

Board members, ambassadors, and staff are required to complete Commit to Kids prior to AGM. There will be some messaging around risk management and leader training throughout AGM so that the membership begins to understand that this is a major priority.

d. AGM Hotel RFP

THAT the request for proposal for Annual General Meeting venue be awarded to the Saskatoon Inn for a three year term, expiring in 2022.

CARRIED

e. Mobile App Development / Launch – AimTell or Remind101

THAT management move forward with implementing Remind101 as a communication tool for programming, events, and other Council activities.

CARRIED

f. Board Training – SARC Elevate

4-H Canada has moved forward with purchasing the program for universal access in Canada. 4-H Canada will distribute licenses – approximately 8 hours for all modules, but can do them at your own pace. There are quizzes at the end of the modules. Stan will have another meeting on March 27 about the SARC Elevate training.

g. ED Performance Review

THAT the performance review for the period of January 1, 2018 to December 31, 2018 be approved for presentation to Ms. Youngson.

CARRIED

THAT Ms. Youngson be granted approval for training expenses related to either the Master’s Certificate in Project Management or the SARC Leap Program, up to the amount of \$3,000.

6. Committee Meeting Reports

a. Finance

Committee Chair Panter began by presenting the financial statements for the year ended December 31, 2018. He also presented the 2019 budget and a proposal from KEA Canada for consideration.

THAT the Finance Committee report and attached recommendations for approval be adopted.

CARRIED

b. Governance

Committee Chair Tammy Rumpel presented the report and highlighted the discussion items that included board assessment, executive director performance review, preliminary plans for strategic planning, staff as volunteer leaders, housekeeping policy changes, regional meeting procedures, and some executive director policies.

THAT the Governance Committee report and attached recommendations for approval be adopted.

CARRIED

c. Selections

Committee Chair Figley presented the report and discussed intra-provincial public speaking, upcoming adjudications, hall of fame inductees, and Commit to Kids training.

THAT the Selections Committee report and attached recommendations for approval be adopted.

CARRIED

d. Program Policy

Committee Chair LeBruno presented the report and discussed livestock show rules, U of S judging competition, field crops revisions, and dangerous projects.

THAT the Program Policy Committee report and attached recommendations for approval be adopted.

CARRIED

7. New Business

a. Screened Volunteer Leaders for Approval

THAT the attached list of screened volunteer leaders be approved.

CARRIED

b. 4-H Canada Alumni Strategy

THAT the item be received for information.

CARRIED

c. Resolutions:

i. Review submitted resolutions

ii. Recommend resolutions from the Board

THAT the Board submit the following resolution and declare all other project-animal substitution related resolutions inadmissible for consideration at AGM:

BE IT RESOLVED: Project Animal Substitution shall be discussed at the Annual General Meeting following this framework, with each of the following questions posed to the membership for discussion and vote.

The Board of Directors will utilize this information when revising the policy.

CARRIED

d. Nominate Resolutions Chair for AGM

Director Tammy Rumpel nominated Secretary Choquette. Director Penner seconded the nomination and Choquette accepted, and was acclaimed as Chair of the resolutions portion of AGM.

e. Nominate BOD resolution speaker for AGM

Secretary Choquette nominated Vice-President Panter. Director Figley seconded the nomination and Panter accepted, and was acclaimed as the resolutions speaker for AGM.

8. Correspondence/Other Business

a. Correspondence: AGM election process

b. Preparing for AGM\AGM

- i. Speaker Panel**
- ii. About Me” BOD Posters**
- iii. Pre-AGM Staff/BOD/AC Meeting – March 22 @ 5:30 pm**
- iv. Regional Meeting – Board Reports – Template**

THAT the correspondence, having now been read be filed and that the other business items be received for information.

CARRIED

9. In- Camera Session

THAT the meeting enter in-camera.

CARRIED

THAT the meeting exit in-camera.

CARRIED

10. Next Meeting

Conference Call: Call of the Chair

The next in-person meeting will be March 22, 2019 at 6:00pm in Saskatoon, SK.

11. Adjournment

THAT with there being no further business present, we adjourn the meeting at 9:58pm.

CARRIED

Chairperson

Secretary