



**Saskatchewan 4-H Council Inc.
Meeting of the Board of Directors
December 17, 2020; GoToMeeting
CORPORATE MINUTES**

Present: Becky Huber, Louise Sroka, Trena Hoffus-Preston, Michell Heidecker, Kati Culbertson, Stan Figley, Mike Kirzinger, Dylan Watt, Brittany Stepp, Cera Youngson (EO), Glenn Gress, Leah Clark, Jason Frey, Nora Schock, Cameron Choquette, Alvin Pawlitza.	Regrets:
---	-----------------

Chairperson: Glenn Gress

Secretary: Cameron Choquette

1. Call to Order & 4-H Pledge

President Gress called the meeting to order with the 4-H pledge at 6:07pm.

2. Gratitude Remarks

Directors expressed their thanks to Ms. Youngson for her hard work, to our members and leaders for their ability to adapt and stick throughout the pandemic.

3. Approval of the Agenda

THAT the agenda be approved as presented.

CARRIED

4. Conflict of Interest Declaration

Director declared a conflict of interest as a scholarship sponsor.

5. Consent Agenda Items

THAT the following consent agenda items be approved as circulated:

- Minutes of the Board and Recommendations – October 25, 2020
- 4-H Monthly Update

CARRIED

6. Business Arising from Minutes

a. Foundation MOU

THAT the memorandum of understanding with the Foundation be approved as amended and President Gress be authorized to sign the memorandum.

CARRIED

b. Brand Agreement

THAT President Gress be appointed to speak on behalf of the Board in discussions relating to the brand agreement.

CARRIED

c. Accreditation Extension Update

4-H Canada approved the Council's request for an accreditation extension until February 10, 2021.

d. iSight

THAT the iSight update be received as information and Management continue to pursue a memorandum of understanding relating to iSight.

CARRIED

7. New Business

a. Leader Screening

THAT the leader screening list be approved as circulated. That those awaiting Fingerprinting or delayed because of RCMP detachment closures be able to submit late.

CARRIED

b. Conditional Discharge Screening

Director Schock recused herself at 6:45pm for this agenda item. Directors discussed the interpretation of the leader screening policy as there is a leader that has applied but has a conditional discharge on his/her record. A legal opinion was sought and provided to directors.

THAT the leader with the conditional discharge be declined screening and that the applicant is not reconsidered until 15 years have passed since the date of the occurrence.

CARRIED

c. 2021 Budget

Management presented the newest draft of the 2021 budget. Notable items included: adjusted registration revenues, requested changes to lottery revenue, correction to AGM visitor fee, addition of support from Major Gift, confirmed grant funding and project expenses of \$37,000, estimate of government support based on confirmation of Wage Subsidy in to 2021, addition of the database project.

The Board received information on a substantial major gift and a \$37,000 grant from the Community Foundations of Canada.

The draw for the 24th annual lottery had taken place earlier in the day. Management provided a revenue report and list of winners.

THAT the 25th Annual Saskatchewan 4-H Lottery be deferred to begin in Q4 of 2021 and the draw in summer of 2022. No lottery revenue will be earned in 2021.

CARRIED

d. Accreditation Update

Management has successfully worked through the preliminary accreditation audit with 4-H Canada, that included all five categories. Areas where improvement is required have been noted and will be completed before the extended deadline of February 10, 2021. Items requiring board approval will be brought to the Winter meeting.

THAT the Board calendar be integrated into the Council Board's orientation manual.

CARRIED

e. Follow Up from Concerned Leader Petition and Meeting

Directors met with the concerned leader to address the petition on November 21. A briefing call was held following the meeting on November 23 to inform directors the petition has been taken down.

Director Schock circulated her documents during the debrief meeting and provided additional comments including a list of outcomes. At that time, directors requested that President Gress provide a written apology to the concerned leader following the meeting and report back to the board.

President Gress confirmed he had written the apology and received a response back. Directors briefly discussed the list of outcomes from the November 23 meeting.

THAT Management assign the various desired outcomes of the meeting with the concerned leader to their appropriate committee for further discussion.

CARRIED

8. Committee Reports

- a. Finance. Alvin Pawlitz provided a brief report on the committee meetings held November 9 and December 7, 2020.
- b. Nominations & Resolutions. Stan Figley provided a brief report on the committee meeting on November 17.

THAT the committee reports be adopted.

CARRIED

9. Committee Recommendations

THAT the following recommendations of the Committees be approved.

CARRIED

Finance

- *THAT the Foundation consider the recommendation to lower the minimum amount of current year donations transferred to the Council annually to 55%.*
- *THAT the Finance Committee provide the recommendation: To simplify the donor card to indicate that all donations are made to the Foundation and a tax receipt is given. The needed amount can be given to the Council each year to support the program and future of 4-H. Any amount over \$500.00 the DO would contact the donor to have a conversation to know more about the direction of their donation.*
- *THAT an in-camera session be added to all Finance Committee meetings.*
- *THAT on behalf of the finance committee, we recommend that:*

- *Request Paige Barnes prepare a list of recommended Guaranteed Products, Low Risk products, and QUALITY higher-low risk products and information come forward on December 17.*
- *Those GICs that are coming due can be placed in the Money Market (guaranteed fund) until longer-term decisions can be made at the January meeting.*
- *That there is appetite that interest already earned on our existing investments be considered for a long-term, higher risk product (eg. mutual fund).*

Nominations

- *THAT the deadline for nominations for Board and Advisory Council be January 29, 2021.*
- *THAT the following changes to the board job description and nominations form be made:*
 - *Include an inclusivity statement welcoming applicants from all communities and backgrounds*
 - *Correct formatting / spelling errors (cut off on the bottom, spelling of Saskatchewan)*
 - *Update to reflect the change to three-year terms for leader representatives*
 - *Update to reflect the new volunteer screening and training language so that it is clear what 'good standing' means. must meet the requirements of a Trained Volunteer (A*) and be a registered 4-H Leader in a club in good standing. * will accept A- in 2021, with the expectation that they complete YST before their first board meeting if elected.*
 - *Add a committee member as a contact person for more information. Jason Frey was selected.*

10. 4-H Programming and COVID-19

The board discussed required changes to upcoming programming including curling and ski day due COVID related restrictions.

THAT 4-H Saskatchewan cancel competitive, tiered curling due to the existing restrictions and risk associated with curling.

CARRIED

The board briefly discussed public speaking. Management is to begin preparing contingency plans for public speaking events to be held virtually, but the discussion and decision on whether competitive, tiered events can take place will be deferred to the winter meeting.

11. Correspondence

There was no correspondence. Directors discussed the Leaderama webinar series and suggestions for improvement.

12. Next Meeting

The Winter Board meeting will take place January 29-30, 2021 in Saskatoon, unless restrictions require it to be held virtually.



13. In-Camera

THAT the board enter in-camera.

CARRIED

THAT the board exit in-camera.

CARRIED

THAT the club leaders on the Board that are not presently registered be permitted to continue on the Board until the next meeting and shall report their status at the next meeting.

CARRIED

14. Check In

Directors

15. Adjournment

THAT with there being no further business present, we adjourn the meeting at 10:14pm.

Chairperson

Secretary