



Saskatchewan 4-H Council Inc.
Meeting of the Board of Directors
July 14, 2020; Provincial 4-H Office
CORPORATE MINUTES

Present:

Clint Panter, Stan Figley, Brittany Stepp, Cera Youngson (EO), Glenn Gress, Tammy Rumpel, Nora Schock, Alvin Pawlitza, Kati Culbertson, Annaleigh LeBruno, Tara Malinowski, Emily Letendre, Leah Clark.

Regrets:

Leslie Penner,
Cameron Choquette,

Chairperson: Glenn Gress

Secretary: Cera Youngson

1. Call to Order & 4-H Pledge

President Gress called the meeting to order with the 4-H pledge at 7:04 pm.

2. Attitude of Gratitude

Directors shared positive stories and things they were excited for.

3. Conflict of Interest Declaration

- Brittany Stepp, Kati Culbertson, Tara Malinowski, Mike Kirzinger and Tammy Rumpel declared conflicts with scholarship applicants. Those involved in adjudication did not adjudicate the relevant applications.
- Director declared a conflict as a donor for a scholarship.
- Tammy Rumpel's daughter is a 4-H Canada board member.
- Cera Youngson and Stan Figley are individual members of 4-H Canada.

4. Approval of the Agenda with Power to Add

THAT the agenda be approved as circulated with addition of Volunteer Screening

CARRIED

5. Approval of the Minutes from:

THAT the minutes of the June 1, 2020 meeting be approved.

CARRIED

6. Reports

Management circulated the Saskatchewan 4-H Council Report (July Board Update)

7. Unfinished Business

a. 4-H Canada Accreditation and Policy

THAT the Youth Safety Policies be adopted into Saskatchewan 4-H Policy.

CARRIED

THAT 4-H Saskatchewan declare intent to pursue accreditation.

Directors shared that they feel more confident moving forward following the July 9, 2020 meeting with 4-H Canada representatives and our resolution/motion requesting more provincial involvement being heard at the 4-H Canada AGM. The goal of our board has been to ensure that provincial best interests are reflected in the accreditation process. Management can now move forward developing required documentation. The board noted they would like to see the incident reporting platform before deciding to adopt it.

CARRIED

b. Strategic Plan

THAT the Strategic Plan for 2020-2023 be adopted.

CARRIED

RECRUITMENT & RETENTION

Increase membership numbers and member tenure

- Implement short duration projects
- Explore alternate advertising

Improve leader fulfillment and engagement

- Recognize our volunteers
- New leader support mechanisms

Engage and Retain Alumni

- Investigate partnership opportunities to connect with alumni
- Recognize our alumni
- Connect with new alumni
- Host alumni events

FISCAL RESPONSIBILITY

Grow support for 4-H

- Build, create and steward partnerships
- Actively seek funding from non-governmental sources
- Engage alumni to support 4-H
- Improve working relationships and build greater awareness and support of the Saskatchewan 4-H Foundation.

Monitor and manage financial performance

- Seek opportunities for financial efficiency
- Provide transparent financial reporting to our members and stakeholders

HIGH QUALITY PROGRAMMING

Assess effectiveness of current 4-H programming

- Develop an evaluation framework for programs
- Consult with membership about programming
- Ensure regional and provincial events/programs are accessible to all

Continuously improve resources, manuals and projects

- Evaluate project resources and manuals regularly

Members & Leaders are aware of opportunities available to them

- Increase number and diversity of awards, opportunities and scholarships available
- Increasing the number of applicants for awards, opportunities and scholarships

ORGANIZATIONAL EXCELLENCE

Develop and maintain a high functioning policy & governance board

- Provide training to our directors to empower them in their roles
- Implement best practices

Develop and maintain high functioning operational systems

- Ensure business continuity plans are in place
- Modernize service delivery systems

THAT the Revised Mission, Vision, Core Values and Agriculture Statement be adopted.

CARRIED

Mission

4-H Saskatchewan is a youth empowering organization that promotes community involvement through mentorship as demonstrated by our motto Learn To Do By Doing.

Vision

We work to spread the impact of 4-H, to help the youth of today develop skills needed to lead in an ever-changing future

Core Values

We uphold these core values to create a safe and caring environment where all can thrive:

- Honour and Integrity: Treating one another respectfully and fairly
- Responsibility: Being dependable and accountable for our actions
- Co-operation: Working as a team to achieve our goals
- Fun: Creating positive and enjoyable experiences

Agriculture Statement

4-H is proud of our agricultural roots. We take an active role in building public trust by developing leaders that grow the agriculture sector.

c. 4-H Canada Annual General Meeting

Cera Youngson and Glenn Gress is asked to circulate an update to the board following the AGM.

8. New Business

- a. Quarter 2 Financial Statements
 - i. Approval of Q2 Financial Statements

THAT the Quarter 2 Financial Statements be approved as circulated and presented.

CARRIED

- ii. Review of Projected Finances

THAT the October 11, 2019 Finance Committee Recommendation motion (regarding the \$10.00 membership fee increase) be amended to read effective September 21, 2021 instead of September 21, 2020.

In light of a projected surplus, the board decided to postpone the membership fee increase to the 2021-22 membership year. The original October 11, 2019 motion "THAT the Committee recommend the Board approve an increase to the membership fee of \$10.00 including GST, effective ~~September 1, 2020~~ September 1, 2021

CARRIED

Directors indicated general agreeance with not accepting foundation support for the development officer salary in 2020 but would rather make decision in October. It was suggested that we could request support be extended another year if needed. This discussion will be tabled to the October meeting.

- iii. GIC Renewal

THAT Glenn Gress be authorized to discuss with Paige Barnes to determine the best short-term rates and reinvest. We will then work to realign with our GIC laddering strategy when markets improve.

CARRIED

- b. Preparing for 4-H Saskatchewan AGM on July 18

- c. Volunteer Screening List

THAT the volunteer screening list be approved as presented. These are the final volunteers that will be approved with five-year screening validity. All lists to follow will be approved for three years.

CARRIED

9. Correspondence/Other Business

- Thanks to our outgoing board members that are marking their final board meeting - *Tara Malinowski, Leslie Penner, Annaleigh LeBruno, Clint Panter, Emily Letendre and Tammy Rumpel*. We also want to recognize their outstanding contribution given the COVID public health emergency that caused the postponement of AGM. This required them to have many additional meetings and responsibilities. Thank you for your dedication and leadership steering 4-H through tough decisions in unprecedented times.

10. Next Meeting

- Conference Call for new board – August 18 or August 19
- In person meeting – Council/AC/Foundation October 23-24-25

11. In-Camera

THAT the meeting enter in-camera.

CARRIED

THAT the meeting exit in-camera.

CARRIED

12. Check-in

Directors shared their thanks for a productive year, especially those who are stepping out of their roles.

13. Adjournment

THAT with there being no further business present, we adjourn the meeting at 8:56 pm.