



Saskatchewan 4-H Council

Board of Directors Meeting Minutes

October 29-30, 2022, Provincial Office, Saskatoon, Saskatchewan

In attendance: Cameron Choquette, Brittany Stepp, Louise Sroka, Kylie Mackie, Michell Heidecker, Trena Hoffus-Preston, Danica Keifer, Robyn Macneil, Mike Kirzinger, Duane Summach, Susan Avramenko, Stacey Hawkins, Aubrey Eaton (Executive Director)

Absent: Becky Huber, Jason Frey, Brooklyn Trask (has resigned)

Prior to committee meetings: Aubrey Eaton presented 2023 Business Plan in detail.

Minutes

Oct 29, 2022

2. Chair Cameron Choquette called meeting to order at 2:25 pm on Oct 29, 2022 with an agenda and quorum. Pledge was recited.

3. No directors had conflict or interest to declare at this time.

4. Agenda was presented.

Motion: THAT the agenda be approved

Carried

5. Executive Director Aubrey presented the budget draft for 2023 with 2022 actuals.

MOTION: In Camera

Carried

6. HR Plan: as presented

MOTION: Out of Camera

Carried

7. Consent Agenda:

Minutes presented

Chair's report presented

Advisory Council report presented

Development Report presented

Motion: THAT all agenda items be approved as circulated

Carried

8. New Business

a. Brooklyn Trask resignation

Motion: *THAT Brooklyn Trask resignation be received*

Carried

b. Volunteer Screening List

Motion: *THAT the volunteer screening list presented be approved*

Carried

c. Review Foundation MOU

Motion: *THAT Foundation MOU be received as information.*

Carried

d. Office Phone System Change

Motion: *THAT phone system changes be received as information.*

Carried

e. Lottery Report

Motion: *THAT Lottery be suspended for 2023.*

Carried

f. Golf Tournament Report

Motion: *THAT golf tournament be received as information.*

Carried

g. Club Split Update

Motion: *THAT club split update be received as information.*

Carried

Suggestion for reports in future? Staff provide reports

9. Risk, Compliance & Insurance

a. Incident Reports: Leadership Summit, April 22 2022.

Brittany Stepp declared conflict of interest and has been excused from meeting. Chair Cameron Choquette recorded minutes for remainder of discussion.

Oct 30, 2022

2. Chair Cameron Choquette called meeting to order at 8:36 am on Oct 30, 2022 with an agenda and quorum. Pledge was recited.

10. Unfinished Business

a. Governance Recommendation (AGM resolution) regarding the Cloverbud Beef Project.

District 10 would like this policy revisited to possibly leave this up to the district and/or club to make final decision.

District 8 has announced they will be putting in a resolution for 2023 AGM in regards to this policy.

Directors would like to see numbers of how many cloverbuds have registered for multiple beef projects.

Tasked to the staff: Beef project Clubs with cloverbuds that took more than 1 project animal.

What are other provinces allowing for their cloverbud aged members.

Board is not prepared to make a decision at this time. Suggestion to District 8 & District 10 to put forward new resolutions to be considered for 2023 AGM.

11. Risk, Compliance & Insurance

a. Incident Reports: Leadership Summit, April 22 2022.

Brittany Stepp declared conflict of interest and has been excused from meeting. Chair Cameron Choquette recorded minutes for remainder of discussion.

a. Yorkton Show 2022

Motion: *THAT we receive this incident report as information.*

Carried

b. Compliance Update

Received as information

12. 4-H Saskatchewan Update

ED Q3 Report

Motion: THAT Executive Director Quarter 3 report be received as information

Carried

Business Plan / Budget discussed thoroughly on Oct 29, 2022

Motion: *THAT the budget be approved as amended to remove the \$5000.00 lottery item.*

Carried

13. Committee Reports:

Finance: Cameron Choquette presented on behalf of Becky Huber

Governance: Louise Sroka presented

Selections: Mike Kirzinger presented

Program Policy: Brittany Stepp presented

14. Committee Recommendations:

a. Finance:

Motion: Q3 financial statements be approved as presented.

Carried

Motion: THAT the Board request 20,782 in development officer support in 2023.

Carried

b. Governance:

Motion: THAT BOD March meeting is in person (AGM), Spring be virtual, Fall in person, Winter in person so board meetings can be shortened to one day. Committee meetings virtual. Revamping current committees.

Carried

c. Selections:

Motion: THAT a question be added to Hall of Fame application to include applying for Builders Award. Travel applications, scholarships, Builder's Award and Hall of Fame be PDF fillable. Recommendation for 4-H Saskatchewan pay 100% for 4 spots and 50% for 5 spots for 2023 Leadership Summit.

Carried

Are there any directors wanting to submit an application to attend? Office needs to be notified by Nov 8 to submit to 4-H Canada by Nov 10. Louise and Stacey are willing to apply at 50%. Aubrey will follow up with 4-H Canada in regards to name changes for flights.

d. Program Policy:

Motion: THAT Provincial Cattle Show proposal be added to agenda today for board to discuss final decision.

Carried

PLAC report - Brittany

MOTION: THAT report be received as information

Carried

Addition to the agenda: Nomination for PLAC

Mike Kirzinger nominated Stacey Hawkins for a 1 year term, Stacey accepts. Robyn Macneil seconds this nomination.

Addition to the agenda: Provincial Cattle Show

This is not in our budget, the board would prefer to see this event pay for itself. Directors discussed changing this from beef specific to livestock project instead to bring more members together. No market animals would be allowed at this provincial show. Will this show conflict with other junior/jackpot shows, find a way to entice members for national qualifications. Is there a need for this event? Not necessarily but it is a new way to bring membership together. Other provinces do "pro" shows, Cam will connect Raeanne with these committees. Let's use 2023 to build this event and create hype. Start small then build up event, to begin with beef then build to improve with more projects. However we could invite to showcase projects. Aubrey will take feedback to his staff. Board would like the updated 2021 & 2022 numbers for female projects.

Louise would like Council to make an announcement to send this proposal to the districts when they receive their resolutions. This way clubs/districts are prepared for discussion at AGM.

Addition to the agenda: Investing funds into a new term.

Currently \$75,000.00 is with Bank Stocks, this is not locked in like a GIC.

Suggestion to roll into a 3 year GIC. Do we have enough in our account in the event there is a financial downfall? No support to purchase stocks from a risk standpoint. Decision final to no proceed, Cam will contact Paige Barnes.

Addition to the agenda: Directors in good standing list has been provided.

First and final warning for four (4) directors to be registered by Nov 15. Five (5) directors are required to complete training. Directors who do not complete these requirements will be invited to submit resignation from being on the Board of Directors effective November 16, 2022. *Follow up is the best step to ensure registration is completed.*

In Camera:

CARRIED

Addition to the agenda – Leader in good standing Code of Conduct – Discussed with ED present.

ED has been excused from portion of in-camera.

Out of camera:

CARRIED

Motion: THAT both [REDACTED] and [REDACTED] be required to issue apologies to Rebecca Fitzsimmons and Dylan Watt, 4-H Saskatchewan, and 4-H Canada for their code of conduct violations at the Leadership Summit and THAT they be prohibited from chaperoning provincial or national events for a one-year term, effective immediately.

CARRIED

Correspondence/Other Business

- i. 4-H Foundation
- ii. Ministry of Agriculture
- iii. AC
- iv. 4-H Canada

Next meeting:

Call of the chair

Future meetings:

Foundation Meeting (Date TBD)

December Foundation / Finance Meeting TBD

Auditor presentation / meeting with Board – February 23, 2023 at 7:00 pm

Winter Meeting – February 3-4-5 *Tentative*

Pre-AGM Meeting – March 17, 2023

AGM 2023 – March 18-19, 2023

Adjournment: Oct 30, 2022 12:31 pm

CARRIED