



CANADA
4-H Saskatchewan

4-H Saskatchewan Representative to 4-H Canada YAC (Youth Advisory Committee) **INFORMATION**

The 4-H Canada Youth Advisory Committee (YAC) is the national youth voice for 4-H Canada. The committee is made up of one senior representative from each 4-H organization across Canada.

YAC provides leadership opportunities for outstanding young people from across the country who have been involved in 4-H and want to continue to play a role and contribute to the 4-H movement in Canada.

The YAC member serves a **two-year term** with a possibility of an extension. Please read the eligibility requirements and responsibilities below, and the job description on the next page. You can learn more at www.4-h-canada.ca/yac.

Eligibility Requirements:

- Must be between 18-25 years of age (as of February 1, 2022)
- Must be a current or past 4-H member. Preference given to current Saskatchewan 4-H members but past members will be considered as well.
- Must have at least two years of experience as a Saskatchewan 4-H member
- Must possess a good understanding of 4-H at the provincial and/or national level
- Must be willing and able to travel independently in Canada.

4-H Saskatchewan Responsibilities:

In addition to the responsibilities listed on the [4-H Canada YAC Job Description](#) on the next page, 4-H Saskatchewan has additional responsibilities for the Youth Advisory Committee member.

The 4-H Canada YAC member sits on 4-H Saskatchewan's Youth Advisory Council. The purpose of the council is to provide a youth voice to the Saskatchewan Board of Directors. The responsibilities include:

- Attend Saskatchewan 4-H Advisory Council training weekend
- Participate on conference calls with Advisory Council during the year
- Share your national YAC committee perspective with these provincial counterparts
- Share the voice of Saskatchewan 4-H members with your national counterparts
- Attend the Saskatchewan 4-H Council AGM
- Saskatchewan Advisory Council members also have a list of required duties (club or public presentation to promote 4-H or educate 4-H members). Given the responsibility of the YAC role, these AC responsibilities are optional for the YAC member.

The deadline to apply is November 1, 2021

Please contact the Provincial 4-H Office for more information, and to submit your application:

4-H Saskatchewan
3830 Thatcher Avenue
Saskatoon, SK. S7R 1A5

Phone: 306-933-7727
Fax: 306-933-7730
Email: manager@4-h.sk.ca



Youth Advisory Committee

Member Job Description

The Youth Advisory Committee (YAC) is the national youth voice for 4-H Canada, providing leadership opportunities for outstanding young people from across the country who are currently active 4-H members or recent alumni. Our YAC members – one per province for a total of 12 members – are youth who want to continue to play a role and contribute to the 4-H movement in Canada.

As a YAC member and the youth voice for 4-H Canada, you are a strong leader and a team player, be willing to share your opinions and perspectives and be respectful and trustworthy. Above all, you are passionate about 4-H, and an advocate to its potential.

Selection Criteria and Requirements

Candidate YAC members must:

- be between the age of 18 and 25;
- be a current 4-H member in good standing or recent alumni (within three years);
- commit to volunteer at least two hours per month, and additional time as required;
- attend and actively participate in all scheduled meetings and events;
- demonstrate an interest in public speaking, group facilitation and in being a team player;
- demonstrate knowledge of 4-H at the local, provincial and national levels;
- be willing to travel within Canada when required.

Responsibilities

- Attend and participate actively in all in-person and teleconference meetings.
- Participate actively in assigned working groups. Tasks include:
 - Assisting 4-H Canada staff in the planning and facilitation of national conferences;
 - Acting in an advisory capacity to 4-H Canada staff on various topics;
 - Representing 4-H youth members at the national level to the 4-H Canada Board of Directors.
- Represent 4-H Canada within provinces and promote national programs and opportunities through provincial networks.
- Represent 4-H Canada at various events and promote national programs and opportunities.
- Be a positive role model for 4-H members.
- Represent provinces and complete all provincial duties as required.
- Share 4-H Canada events and key messages with networks within 4-H.

Youth Advisory Committee Member Job Description

Structure and Time Commitment

- One youth advisor is selected from each province
- Participate in five to six YAC meetings held per year by teleconference, with one in-person meeting per year
- Participate in one working group per year, where meeting frequency is determined by the working group
- Travel and participate in a minimum of one national event per year that will be coordinated by 4-H Canada (to be determined)

Benefits of Being a YAC Member

- Gain volunteer experience as part of a national committee
- Develop and expand on career skills including leadership, facilitation and teamwork
- Travel across Canada through various opportunities
- Create new networks and friendships

How to Apply

The selection process for YAC members differs by province. Please contact your provincial office to inquire about its selection process and to submit your application today.





CANADA
4-H Saskatchewan

4-H Saskatchewan Representative to 4-H Canada YAC (Youth Advisory Committee)

APPLICATION

Please Print or Type

Name: _____ Gender: _____

Address: _____

Town: _____ P.C: _____

Email: _____ Phone: _____

Birthdate: _____ Age as of
February 1, 2022: _____

References: Please list two references and provide them each with the form enclosed in this application. All reference material must be received by the deadline for applications to be considered.

Name: _____ Phone: _____

Name: _____ Phone: _____

Authorization

I certify that the information contained in this application form is a true and correct representation. I commit to adhering to the 4-H Canada Code of Conduct and being a positive representative for 4-H.

I understand that this is a two-year commitment with required duties to 4-H Saskatchewan and to 4-H Canada. I understand the responsibilities include meetings and travel (costs reimbursed or covered). I commit to ensuring that I fulfill my duties to the best of my ability.

Personal information on this form is collected and used for the administration and publicity of the 4-H program in Saskatchewan. I allow my name and photograph to be published in media coverage and promotion of the 4-H program provincially and nationally.

My signature below indicates that I agree to release this information.

Applicant Signature: _____ **Date:** _____

For applicants under the age of 18, please have a parent/guardian sign below indicating their approval of the applicant making this application.

Parent Signature: _____ **Date:** _____

Application Deadline: November 1, 2021

The committee must receive your entire application on or before this date. Please follow up with your references to ensure they have submitted by the deadline.

Please send your completed application to:

Saskatchewan 4-H Council Selection Committee

3830 Thatcher Avenue

Saskatoon, SK S7R 1A5

Phone: 933-7727 | Fax: 933-7730 | Email: manager@4-h.sk.ca

APPLICATION QUESTIONS

Please answer the following questions on a separate page, in the order they are presented here. Please ensure your name is included on your application question page, in case it is separated from your application. Please include the numbers and (bold part of) questions on your separate page to aid the selections committee in reading through your application. Handwritten or typed submissions are acceptable.

4-H & Community Involvement

1. 4-H Involvement

a. Are you a current 4-H Member? Will you be a 4-H member in the 2021-2022 membership year?

b. How long have you been a 4-H member?
_____ years

c. What club(s) and project(s) have you been involved with? Please list and include length of time in each.

2. Please list and explain your involvement at each of the 4-H levels. Please detail where and how you have held leadership roles and/or demonstrated leadership and list any awards you have received.

I. **Club** – e.g. club assistance (such as helping with younger age groups), club activities, executive positions, club committees, junior leader, representative to, or attendance at, district meetings.

II. **District** – e.g. participation in district events such as public speaking, curling, district committees, fundraising, fun days, etc.

III. **Regional** – e.g. participation at regional events such as Ski Day, judging clinics, camps, team judging, regional competitions such as Record Books, curling, public speaking.

IV. **Provincial** – e.g. attendance at AGM, Member Advisor or provincial committee member, Prairieland Youth Leadership Conference, City Survival, provincial competitions.

V. **Interprovincial or National** – e.g. attendance at 4-H Canada conferences and events (Members Forum, Citizenship Congress), or interprovincial 4-H connections.

3. Please list and explain your involvement in your school or community.

- Please detail where and how you have held leadership roles and/or demonstrated leadership and list any awards you have received.
- Include participation in community organizations, extracurricular activities, collegiate or recreational sport teams, youth groups, breed associations, school or campus student committees, volunteering for community groups, etc.
- Please include lengths of time with each activity. (E.g. Played on my high school Basketball Team from 2019-2021, served as captain 2021).
- If you are a high school student, list your current grade and graduation date. If you are a post-secondary student, please list your institution, program and anticipated graduation date.

4. **Please list any hobbies, special interests, or other skills not already included.**

5. **Are you prepared for this role?**
Please describe any skills and experiences that make you the ideal ambassador and prepared to take on this role representing 4-H Saskatchewan and 4-H Canada.
 - The YAC representative must be mature, independent and able to travel across the province and country.
 - The YAC need to be confident public speakers and effective communicators. They are called upon to represent 4-H at conferences and functions as emcees, guest speakers, panelists, or hosts for networking events or sponsors/supporters and special guests.

6. **What interests you about this opportunity? Why do you want to be a part of YAC? What would it mean to you to be selected?**

7. **What do you hope to accomplish as a member of the Canadian 4-H Youth Advisory Committee representing 4-H Saskatchewan? What impact will you make, what skills will you develop, what do you hope to be involved with?**

8. **How will 4-H Saskatchewan and our members benefit from your representation to the Canadian 4-H Youth Advisory Committee on their behalf? (your club, district, region or province)**

9. **How do you act as a role model in your club? Your school? Your community?**

REFERENCES

Please **list the name and phone number for two references** on the application form page where indicated.

- One reference should be a general 4-H leader or a project leader
- One reference should be a community person, such as a teacher, coach, employer, or neighbor.

Your reference cannot be a parent, guardian or immediate family member

Provide each of your references with the attached YAC Reference Form.

Please ensure that **you complete section A** before you provide it to your reference. Put your name on both reference forms and list the two qualities that you display that would be considered an asset as a member of Canadian 4-H Youth Advisory Committee.

Ensure your references submit their forms before the deadline (November 1, 2021).



CANADA
4-H Saskatchewan

Youth Advisory Committee Reference Form

Note to applicant: Please complete Section A, then give one form to each of your references, and ask him/her to complete Section B. The application deadline is November 1, 2021

To Whom It May Concern;

The applicant named on the reverse side of this letter is applying to be a member of Canadian 4-H Youth Advisory Committee (YAC) representing 4-H Saskatchewan. The YAC is made up of one senior 4-H representative from each 4-H organization across Canada. The YAC initiative was established in 2005 to allow a youth voice to be part of program development and the decision-making processes of 4-H at the National level. You can learn more about this position at www.4-h-canada.ca/yac.

A member of YAC should have excellent leadership qualities, communication skills and public speaking abilities. These members are expected to bring provincial ideas and identify issues to the committee during YAC annual meeting, represent a youth perspective at the national working groups, help develop an international 4-H network. It is important that they have the capability in clear thinking, problem solving, public speaking, and are outgoing and are able to act in a responsible manner.

It is important that we have a “complete picture” of each applicant. To help us do that, we request that you take a few minutes to complete the reference form on the back of this page. The member has selected two qualities which they feel are important for this role. Please rate the members on their representation of these qualities accurately.

All references are kept confidential and are seen by only the members of the YAC Selection Committee.

Thank you for your time and assistance. Please do not hesitate to call the provincial office staff team at 933-7727 if you have any questions. **The application deadline is November 1, 2021.**

When completed, please send your reference directly to:

Saskatchewan 4-H Council
Selection Committee
3830 Thatcher Avenue
Saskatoon, SK S7R 1A5
Fax: 933-7730
Email: manager@4-h.sk.ca



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Youth Advisory Committee Reference Form

Note to applicant: Please complete Section A, then give one form to each of your references, and ask him/her/them to complete Section B. The application deadline is November 1, 2021

Section A

4-H Member's Name: _____

Personal qualities that I feel would make me an excellent Youth Advisory representing for Saskatchewan 4-H.

1. _____ 2. _____

Section B

Reference name: _____

I am a 4-H General Leader 4-H Project Leader Other (please specify) _____

Please rate this member in the two areas he/she listed in Section A, by circling the number you feel applies to him/her (scale listed below). Please add any comments necessary to clarify.

Please use this scale: **1** = Not very well developed at all **2** = Some development, but not strong **3** = Average development, compared to most youth the same age **4** = Strongly developed, with room still to grow **5** = Superior development

Quality 1 (listed above) _____ 1 2 3 4 5

Quality 2 (listed above) _____ 1 2 3 4 5

Quality 3 **Public Speaking** _____ 1 2 3 4 5

Quality 4 **Leadership** _____ 1 2 3 4 5

Does this 4-H member have any additional personal qualities that would make him/her a strong Youth Advisory Committee representative for 4-H Saskatchewan? Please list up to three and provide examples where you've seen these qualities displayed.

1. _____

2. _____

3. _____

Would you feel comfortable having the applicant represent 4-H Saskatchewan? Yes No Unsure

Please add any additional comments you feel would help us understand how they are actively involved with 4-H, their school, or their community and would be an excellent ambassador for 4-H (please feel free to attach additional pages):

Signature _____

Date _____



CANADA
4-H Saskatchewan

Youth Advisory Committee Reference Form

Note to applicant: Please complete Section A, then give one form to each of your references, and ask him/her to complete Section B. The application deadline is November 1, 2021

To Whom It May Concern;

The applicant named on the reverse side of this letter is applying to be a member of Canadian 4-H Youth Advisory Committee (YAC) representing 4-H Saskatchewan. The YAC is made up of one senior 4-H representative from each 4-H organization across Canada. The YAC initiative was established in 2005 to allow a youth voice to be part of program development and the decision-making processes of 4-H at the National level. You can learn more about this position at www.4-h-canada.ca/yac.

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Fax: 933-7730
Email: manager@4-h.sk.ca



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4-H Saskatchewan

Youth Advisory Committee Reference Form

Note to applicant: Please complete Section A, then give one form to each of your references, and ask him/her/them to complete Section B. The application deadline is November 1, 2021

Section A

4-H Member's Name: _____

Personal qualities that I feel would make me an excellent Youth Advisory representing for Saskatchewan 4-H.

1. _____ 2. _____

Section B

Reference name: _____

I am a 4-H General Leader 4-H Project Leader Other (please specify) _____

Please rate this member in the two areas he/she listed in Section A, by circling the number you feel applies to him/her (scale listed below). Please add any comments necessary to clarify.

Please use this scale: **1** = Not very well developed at all **2** = Some development, but not strong **3** = Average development, compared to most youth the same age **4** = Strongly developed, with room still to grow **5** = Superior development

Quality 1 (listed above) _____ 1 2 3 4 5

Quality 2 (listed above) _____ 1 2 3 4 5

Quality 3 **Public Speaking** _____ 1 2 3 4 5

Quality 4 **Leadership** _____ 1 2 3 4 5

Does this 4-H member have any additional personal qualities that would make him/her a strong Youth Advisory Committee representative for 4-H Saskatchewan? Please list up to three and provide examples where you've seen these qualities displayed.

1. _____

2. _____

3. _____

Would you feel comfortable having the applicant represent 4-H Saskatchewan? Yes No Unsure

Please add any additional comments you feel would help us understand how they are actively involved with 4-H, their school, or their community and would be an excellent ambassador for 4-H (please feel free to attach additional pages):

Signature _____

Date _____