



Saskatchewan 4-H Hall of Fame

The purpose of the Saskatchewan 4-H Hall of Fame is to recognize individuals who have made an outstanding contribution to the 4-H Program in Saskatchewan.

Eligibility of Individuals or Groups for Nomination:

The nominee must have:

- Made an outstanding volunteer contribution to 4-H, not including contributions made in the capacity of a paid staff person;
- Be a Current Leader with a **minimum of 30 years of service**; or
- **Retired Leader (minimum 2 years out of the 4-H program)** who have served the 4-H movement as a volunteer leader in Saskatchewan for at least 15 years. *(January, 2018)*
- Preference will be given to those leaders who made a contribution to 4-H beyond the local club (eg. District, Regional, Provincial, National) *(January, 2017)*

Currently serving members of the Saskatchewan 4-H Council Board of Directors, and current 4-H Saskatchewan staff people are NOT eligible to be nominated while holding their position.

Nominations for more than one individual (couples, pairs, family members, or other groups of multiple individuals) will be accepted under the following conditions:

- All individuals must individually meet the minimum volunteer service length
- The application should be submitted demonstrating their collective involvement and demonstrate impact made together.
- The references should speak to the pair or group collectively (not three references each.)
- The application will be adjudicated using one scoresheet
- If selected, the pair/group will be considered one induction despite the number of individuals

Eligibility of Organizations to Make a Nomination:

Nominations may originate with a Club, District 4-H Council or a 4-H individual, but regardless of their origin, they must be reviewed and endorsed at the District 4-H Council level.

How to Nominate an Individual or Group:

To nominate an individual, complete the attached application form and gather required information, letters of reference, and obtain District 4-H Council endorsement.

Nomination Application Package must include:

- Hall of Fame Nomination Form
 - Signature representing nominating body
 - Signature proving endorsement by District 4-H Council
- Resume of 4-H Involvement
 - Clearly outline dates of involvement and positions held

- Demonstration of Outstanding 4-H Contributions and Community Impact
- THREE Letters of Reference

The nomination application package must be received by the Saskatchewan 4-H Selections Committee by **December 31 annually**.

If the nomination is successful, the nominee and the nominator will be informed by letter. All unsuccessful nominations remain on file for three years and will be reviewed and reconsidered annually. After three years, a nomination must be re-submitted to be considered again.

Tips for Completing the Application:

1. Nomination Form

Please ensure that the nomination form is completely filled out. Mark N/A is a question is Not Applicable. The Nomination Form Declarations **MUST** be signed by the nominator (or a representative of a nominating group), and by an Official/Executive of a District 4-H Council (President, Vice-President, Secretary, Treasurer). If the District is the originator and putting forth the nomination, then both signatures can be the District Official.

The nominee's application should be presented at a meeting of the District 4-H Council, and a motion should be made for the District 4-H Council to approve the nomination – this will leave an official record of the approval in the minutes of the District 4-H Council, which may be requested to confirm that the nominee was endorsed by the District 4-H Council.

2. Resume of 4-H Involvement

Please provide as much detail as possible. Provide the information carefully and with a great deal of thought, as this information is what the Committee relies on to make its' selection. If the nominee is selected to be an inductee, a biography will be developed from this nomination form and supporting documents. Additional, pertinent information would be appreciated.

a. Dates of Involvement with 4-H.

Please state: Total Years as a 4-H leader; date spans of 4-H involvement, and name(s) of club(s) involved with. This span must cover a minimum of 15 years, excluding years as a 4-H member and as paid staff.

b. Levels of 4-H Involvement.

Please state in what ways the nominee was involved in various levels of 4-H. Please clearly indicate any positions held, as well as the name of club(s), Council(s), etc. along with supporting dates. Please clearly distinguish between these levels: Club level, District level, Regional & Provincial level.

c. Description of Outstanding 4-H Contributions.

Identify how this person has made an OUTSTANDING contribution through his/her 4-H leadership. Please clearly distinguish between the club, district, regional and provincial levels. Please describe the contributions and the impact of the contributions. (Example: was a founding member of the District 4-H Council, instrumental in making major changes to our constitution while serving as District President, developed and planned District Public Speaking workshop that was well attended and a great learning opportunity for members, etc.).

d. Impact on Community

Comment on the nominee's impact on others in their community through their involvement with 4-H, or other related organizations (include family or other community members).

3. Letters of Recommendation.

The application requires THREE (3) letters of recommendation from individual members or leaders, local clubs and/or the nominators. All letters of reference should have an original signature and be dated.

When writing letters of recommendation, some thoughts to consider are:

- What work did this person do to exceed expectations in order to help others?
- Describe any special 4-H events or projects that this person may have spearheaded in your community or area.
- List any other awards or recognition this person may have received.

The Induction:

- The induction will take place at the Saskatchewan 4-H Council Annual General Meeting. A photograph and biography of the inductees will be displayed in the Provincial Office of the Saskatchewan 4-H Council. A wall plaque will be presented to the inductee. Where there are multiple individuals, the individual or nominator will be responsible for the cost of additional plaques.
- The inductee will receive 2 banquet tickets. They may invite additional guests to the induction banquet. The guests are responsible for payment of extra banquet tickets. Any overnight accommodation can be arranged through the Council but is at the expense of the inductee and guests.

Responsibilities of the Nominating Organization:

- Submit the attached application, together with all the required documents.
- Arrange with the nominee to have a studio photo taken if he/she is selected as an inductee; if nominee is deceased, arrange to have an individual 5 x 7-inch portrait photograph of the inductee (colour preferred), and cover the cost of the photograph.
- Submit a picture and write up to local newspaper following the induction ceremony.

Responsibilities of the Saskatchewan 4-H Council:

- Arrange to have a biography written for each inductee.
- Purchase a commemorative plaque.
- Invite the inductee to the induction supper.



Saskatchewan 4-H Hall of Fame Nomination Form

ABOUT THE NOMINEE:

First Name _____ Last Name _____

Maiden Name (if applicable) _____

Mailing Address _____

Phone _____ Fax _____ Email _____

Place and Date of Birth _____

Place and Date of Death (if applicable) _____

Spouse's Name (if applicable) _____

Names of immediate family (if applicable) _____

If deceased, please provide information about next of kin:

Name _____ Club _____

Address _____ PC _____

Phone _____ Fax _____ Email _____

ABOUT THE NOMINATOR:

Contact Information for Future Correspondence about this Application (Please Print)

Name _____

Address _____ PC _____

Phone _____ Fax _____ Email _____

**Please send nomination form and supporting documents BEFORE December 31 annually
to:**

Saskatchewan 4-H Hall of Fame Committee
3830 Thatcher Avenue, Saskatoon, SK S7R 1A5
Phone: (306) 933-7727 Fax: (306) 933-7730 Email: info@4-H.sk.ca

DECLARATION(S):

Nominations may originate with a Club, District 4-H Council or a 4-H individual, but regardless of their origin, they must be reviewed and endorsed at the District 4-H Council level.

Nominating Committee Declaration:

We, the nominating body, hereby submit the above candidate for consideration by the Selection Committee

<i>Representative</i>	<i>Name and Position (Please Print)</i>
	<i>Signature</i>
	<i>Date</i>

District 4-H Council Declaration:

I declare that this nominee has been reviewed by and endorsed by our District 4-H Council, as confirmed by the signature of a District Official below. We are aware that District 4-H Council minutes may be requested by the Saskatchewan 4-H Council to confirm that the candidate was presented and a motion was made for the District 4-H Council to approve this nomination.

<i>District #</i>	<i>Name and position of District Official (Please Print)</i>
	<i>Signature</i>
	<i>Date</i>

NOMINATION APPLICATION PACKAGE CHECKLIST:

Please Review the Checklist below prior to submitting your application. You must include these items:

- Hall of Fame Nomination Form
 - Signature representing nominating body
 - Signature proving endorsement by District 4-H Council

- Resume of 4-H Involvement

Note: a resume of involvement must include detailed information on dates of involvement with 4-H, and outstanding contributions of the nominee. If these details are not included, the application will be sent back to you or rejected.

 - Clearly states dates of involvement
 - Clearly states in what ways the nominee was involved in various levels of 4-H.
 - Clearly describes the outstanding contributions the nominee has made and the impacts of their contributions in the club, district, regional, and provincial levels of 4-H.
 - Describes the nominee’s impact on their community or other community involvement.

- THREE Letters of Reference
 - Letters of Reference are signed and dated