



4-H CLUB REGISTRATION FORM

4-H Saskatchewan | 3830 Thatcher Avenue, Saskatoon, SK. S7R 1A5 | Ph: 306-933-7727 | www.4-h.sk.ca

Club Information:

Club Name: _____

This is a : New Club Returning Club: # of Years in Operation: _____

Community where club operates: _____

Project(s) and Units: _____

District #: _____ Region: _____

General Leader:

First Name**: _____ Last Name**: _____

Address: _____ Town: _____ P.C: _____

Email Address: _____

Primary Phone Number: _____ Preferred Method of Contact**: _____

** This contact information will be included in your District Contact List that will be distributed to the General Leaders of clubs within your District. It will also be used to direct inquiries regarding joining your 4-H Club.

Club Leaders and Volunteers:

Please list all Leaders and Volunteers who are screened or will complete screening this year.

All volunteers must be at least Screened Volunteers (B). You need at least two Trained Volunteers (A) to register a club. Clubs must ensure the **Rule of Two** is met at all 4-H activities.

You must ensure that all those registering as Leaders have completed the requirements of a Trained Volunteer (A) by October 15, 2021 and also have completed annual leader registration indicating their role with the club. Attach an additional sheet if your club has more than 10 leaders/volunteers.

Name:	Leader or Volunteer	Role: General Leader, Project Leader (project and units)

Junior Project Leaders:

Please list all the Junior Project Leaders in your club. These are 4-H members will be taking the *Junior Project Leader* Project. If they are over 18, they must complete volunteer screening.

Name:	Age:	Project(s) and Unit(s)

4-H CLUB REGISTRATION FORM2021-2022
Membership Year

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**2021/21 Club Executive:**

Only 4-H members are eligible to hold club executive positions. 4-H Saskatchewan has resources available to help these members understand their duties. Clubs can select older members or leaders/volunteers to assist these youth in their roles.

Position:	Name
Club President	
Club Vice-President	
Club Secretary	
Club Treasurer	
Club Reporter	
Other: _____	
Other: _____	

Does your club have a constitution? No Yes - Year Created/Updated: _____

Please ensure each family has access to a copy. It is also useful to provide your Regional 4-H Specialist with a copy of your constitution as this allows them to support the club if there is conflict or a sudden change of leadership.

Financial Information:

4-H Saskatchewan collects banking information to support clubs if there is ever a sudden change of leadership. We collect fundraising and sponsorship information to better understand how clubs fund their activities and support and better recognize those sponsoring 4-H in local communities.

Banking Institution/Location: _____

Signing Officers: _____

Major Sponsors/Fundraisers: _____

2021/22 Club Representatives to District 4-H Council

Each 4-H Club must select two member representatives and two leader (or screened volunteer adult, if there are not leaders available) to represent them at District Council Meetings. To retain good standing and operate as a 4-H club, each club must pay appropriate District Fees, abide by the District constitution, and endeavour to participate in district and regional events hosted by the District.

Position:	Name
Adult/Leader #1	
Adult/Leader #2	
Member #1	
Member #2	

Other Information / Notes

Please include any information relevant to your registration: (for example, if your club is changing names, please include the previous name)

4-H Club Requirements

This is a summary of important 4-H policy regarding 4-H clubs. Please contact the 4-H office with any questions about club requirements or Saskatchewan 4-H Council policy.

Each 4-H club in Saskatchewan is an individual entity and is responsible for governing itself within the policies and procedures established by 4-H Saskatchewan and 4-H Canada. Clubs can also set their own additional policies and rules in their club constitution. Clubs have the right to decide whether or not to offer a project. To maintain good standing, each 4-H club is expected to (1) have at least two trained volunteer leaders and four youth members (2) hold a minimum of three general meetings, elect an executive and endeavor to conduct club business using parliamentary procedure (3) participate in their District Council (4) hold a public speaking activity and an Achievement Day, and (5) properly manage and report their financial situation.