



CANADA
4-H Saskatchewan

4-H Saskatchewan Online Registration

For Returning 4-H Members, Leaders, & Volunteers

Go to the 4-H Saskatchewan [website](#)
Click **Sign In** (Top right corner)
Then enter your **Username and Password**

Register a Member:

Each child needs to be registered individually.

- Under the **Heading Members**, click on the child's name that you want to register.
- Review your child's basic information, and then click **Submit**.
- The next page is the Waiver portion of your registration. Ensure that everything with a **red *** is up to date. At the bottom, type in your name and fill in today's date. When finished, click **Submit**.
- Find a Club: Type in your club's name and select **Find**. Your club will populate below, click on the link that says, "**Club Name**" **Member Registration**.
- Click on the checkboxes for the project(s) you wish to take. When finished, select **Update Cart**
- If you need to register additional members, click on **Add Another Registration (blue box)**. It will take you to separate page that gives you options to Register a Member, Leader, or Volunteer. Select **Register Member**, which will take you to your original Home Page. (See Register a New Member below).
- Select the next child's name and repeat the above steps.
- Once you are done registering all members, click on **Proceed to Checkout**.
- Once all registrations and payment is complete, you will receive a confirmation email.

To Register as a Leader or Volunteer:

Red * are required fields to be completed.

At any time, you can return to your 4-H online home page by clicking on the 4-H Saskatchewan Logo on the top left hand side of the page.

- Click on the **Blue Button** that says **Register as Leader/ or Register as Volunteer**.
- Review your basic information (make any changes if needed). Click **Submit** at the bottom of the page.
- This page is the Waiver portion of your registration. Review and make changes as needed. You will need to update the date to today's date. Click **Submit** at the bottom when done.
- Find a Club: Type in your club's name and select **Find**. Your club will populate below, click on the link that says, "**Club Name**" **Leader Registration**.
- "Your Club Name" Leader/Leader will already have a checkmark beside it. Click **Add to Cart**. (You do not need to select any projects)
- If you need to register additional members, click on **Add Another Registration (blue box)**. It will take you to separate page that gives you options to Register a Member, Leader, or Volunteer. Select **Register Member**, which will take you to your original Home Page. (See Register a New Member below).
- If you are done registering all members, click on **Proceed to Checkout**. Then click on **Submit Order**.
- You will receive confirmation by email that your registration is complete.



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Adding a New Member to Your Account:

If you have a new child that you would like to register for 4-H, please click on **Add New Member**. Then continue with the following steps:

- Select your Household Name (ex. Harold Hare Household)
- This will take you to a page with 4 tabs. Once you complete one tab click NEXT and it will take you to the next tab. Do this for all 4 tabs. Click **Submit** on the last tab.
- Find a Club: Type in your club's name and select **Find**. Your club will populate below, click on the link that says, "**Club Name**" **Member Registration**.
- Click on the checkboxes for the project(s) you wish to take. When finished, select **Update Cart**
- If you need to add additional members, click on **Add Another Registration (blue box)**. This will take you to a separate page that gives you options to Register a Member, Leader, or Volunteer. Select **Register Member**, this takes you to your original Home Page where you will repeat the above steps.
- Once you are done registering all members, Click on **Proceed to Checkout**.
- Once all registrations and payments are complete, you will receive a confirmation email.

REGISTERED