



CANADA  
4-H Saskatchewan

# New to 4-H?

## Getting Started: Create an Account

Click on [My 4-H Online](#) - to go to the 4-H Online Registration Platform  
Click [Register Here](#)  
Then click [Register](#)

### Create an Account:

Role in Household - Select the Primary Contact if you are the main contact of the account. The Primary Contact is the person who is able to edit and register your child(ren).

- Enter your name (the parent).
- Fill out all the information ([when entering a box number, it must be entered as PO Box then the number](#)).
- Create a password - your password needs to be 7 characters including both numbers and letters.
- Click submit. You have created your Household. You can now add your children as members.
- Required fields have a **red \*** attached to it.

### Adding a New Member:

Click on [Add New Member](#) to add additional children.

Then Select your Household Name (ex. Harold Hare Household):

- This will take you to a page with 4 tabs. Once you complete a tab click **NEXT** and it will take you to the next tab. Do this for all 4 tabs. Click **Submit** on the last tab.
- Find a Club: type in your club's name and select **Find**. Your club will populate just below, and click on the link that says, "**Club Name**" **Member Registration**
- Click on the checkboxes for the project(s) you wish to take. When finished, select **Update Cart**.
- If you need to add another member, click on **Add Another Registration (blue box)**. It will take you to another page that gives you options to Register a Member, Leader, or Volunteer. Select **Register Member**, this takes you to your original Home Page.
- Click on **Add A New Member** and repeat the above steps.
- Once you are done registering all the members, Click the green "**Proceed to Checkout.**"
- Once all registrations and payment is complete, you will receive a confirmation email.